

INVITATION TO BID

High School Weight Room Equipment Bid

Mason Public School District will accept sealed bids for purchase and set up of new fitness equipment as described in the attached specifications. Bids will be accepted until 11:00am on 5/14/2018. No oral, telephone, telegraphic or facsimile proposals will be accepted. No proposals will be accepted after the time of closing.

Bids shall be firm for ninety (90) days from the date of their opening. All bids must meet or exceed all the specifications contained herein. Bids must be submitted on the attached form and be signed by the bidder. Two (2) signed copies of this bid document with each page initialed shall be addressed to the attention of:

Kevin J. Doty
Operations Director
Mason Public Schools
400 S Cedar St
Mason, MI 48854
“HS weight room equipment”

Owner reserves the right to reject any and all bids and to waive omissions, irregularities or clerical errors not affecting substantial compliance with the plans and specifications. Further, State of Michigan law prohibits smoking or use of tobacco products in the school buildings and on the surrounding grounds.

Mason Public School District may have asbestos containing building materials present in it. Consult the AHERA plan located in the Maintenance Office for specific locations or contact Kevin Doty. All material used in this project must be asbestos and lead free. In accordance with MiOSHA regulations, contractor employees who work in areas where they may contact, but not disturb asbestos-containing materials, must receive asbestos awareness training from their employer.

Any questions should be referred to Greg Lattig, at lattigg@masonk12.net .

**MASON PUBLIC SCHOOL DISTRICT
High School Weight Room Equipment Bid**

1.0 SCOPE OF PROJECT:

- 1.1 Winning bidder will provide all equipment as specified and set up at owner's direction. Removal of old equipment will be handled by Mason Public School District.

2.0 INSTRUCTIONS TO BIDDERS:

- 2.1 Specifications and plans are to be considered as the minimum accepted standard. Alternates will be accepted if they are pre-approved by the District. Requests for alternate consideration must be submitted by 12:00pm, 3/7/2018. Request for Alternates must be submitted with model/part numbers and detailing which piece of equipment they are replacing within the bid specifications. Submissions shall be made electronically to lattigg@masonk12.net. Subject line to read: "Alternate Equipment". A determination to accept or reject will be made by 12:00pm, 3/9/2018.
- 2.2 The Board of Education reserves the right to accept or reject any or all proposals; to waive any informality therein; or to award the contract to other than the lowest bidder, which is in the best interest of the District.
- 2.3 Contractor shall submit appropriate documents of insurance (certificates of accord); workers compensation \$100,000, liability \$300,000, coverage pertaining to vehicles, property damage and public liabilities, personal injury, etc., and shall hold the school district blameless in any incident involving the contractor, his employees, his/her equipment, and vehicles.
- 2.4 Project location is:
- Mason Senior High School
1001 S. Barnes St
Mason, MI 48854**
- 2.5 The contractor shall submit a list of references complete with names, address, phone number and a contact person, which will allow the Owner to verify ability to meet the terms of this document.
- 2.6 The contractor shall provide items of a minor nature, not specifically noted in these specifications, so as to provide a complete, operable and Owner acceptable installation.
- 2.7 Following award of the contract, work may commence on or after August 6th. All work must be substantially completed on or before August 27th, 2018.
- 2.8 The contractor shall clean their job area daily and dispose of all trash and debris. **The Owners dumpster is not to be used for contractor's trash.** A suitable area for storage may be arranged with prior agreement with the Owner.
- 2.9 **It is the responsibility of the contractor / bidders to field verify all existing conditions.**
- 2.10 The contractor and his/her/their sub-contractors must follow all the conditions of the Owner's Safety Program, a copy of which is enclosed.
- 2.11 A pre-bid meeting is scheduled for May 3rd, 10:00am at the Mason HS, 1001 S. Barnes St., Mason, MI 48854. Check in at the Main Office. Greg Lattig will be facilitating the pre-bid meeting.

Mason Public Schools Specified Fitness Equipment List

QTY	DESCRIPTION	
2	True Fit	XPS100 Elliptical W/2
4	True Fit	TPS 900 Treadmill
3	True Fit	ES900R9T Rec Bike
2	True Fit	CMTCH9BK-S Transcend Console
12	Northern Lights	CBBARHOLDERS Crossbox J Hooks
8	Northern Lights	CBXB70DBS125 Crossbox x-bar
24	Northern Lights	CBXB43FS1215 Crossbox x-bar
24	Northern Lights	CBPUPR108FP Crossbox upright
6	Northern Lights	CBSSBBEAM43Y Crossbox big beam
2	Northern Lights	CBROPANCHOR Crossbox Battle Rope Anchor
2	Northern Lights	CBDIPATTCH Crossbox Dip Attachment
2	Northern Lights	CTBATR1550 Battling Rope 1.5"
10	Northern Lights	LABARBPADTKO Barbell Pad
5	Northern Lights	BBOEZCSUPER OLY Super Curl Bar
2	Northern Lights	BBOHEX86 OLY Hex Bar 86" Chrome
12	Hoist Fit	HF-4444 Olympic Plate Tree
5	Northern Lights	WPOR02 OLY Rubber Plate
40	Northern Lights	WPOR05 OLY Rubber Plate
45	Northern Lights	WPOR10 OLY Rubber Plate
40	Northern Lights	WPOR25 OLY Rubber Plate
35	Northern Lights	WPOR35 OLY Rubber Plate
95	Northern Lights	WPOR45 OLY Rubber Plate
5	Go Fit	GF-AM6 Aerobic Mat 2x6 Blue Folding
6	Hoist Fit	HF-5165 F.I.D Bench 2015
4	Northern Lights	DBHR0025 2.5LB Rubber Hex Dumbbell
4	Northern Lights	DBHR005 5LB Rubber Hex Dumbbell
4	Northern Lights	DBHR010 10LB Rubber Hex Dumbbell
4	Northern Lights	DBHR015 15LB Rubber Hex Dumbbell
4	Northern Lights	DBHR020 20LB Rubber Hex Dumbbell
4	Northern Lights	DBHR025 25LB Rubber Hex Dumbbell
4	Northern Lights	DBHR030 30LB Rubber Hex Dumbbell
4	Northern Lights	DBHR035 35LB Rubber Hex Dumbbell
4	Northern Lights	DBHR040 40LB Rubber Hex Dumbbell
4	Northern Lights	DBHR045 45LB Rubber Hex Dumbbell
4	Northern Lights	DBHR050 50LB Rubber Hex Dumbbell
2	Northern Lights	DBHR055 55LB Rubber Hex Dumbbell
2	Northern Lights	DBHR060 60LB Rubber Hex Dumbbell
2	Northern Lights	DBHR065 65LB Rubber Hex Dumbbell
2	Northern Lights	DBHR070 70LB Rubber Hex Dumbbell

2	Northern Lights	DBHR075	75LB Rubber Hex Dumbbell
2	Northern Lights	DBHR080	80LB Rubber Hex Dumbbell
2	Northern Lights	DBHR085	85LB Rubber Hex Dumbbell
2	Northern Lights	DBHR090	90LB Rubber Hex Dumbbell
2	Northern Lights	DBHR095	95LB Rubber Hex Dumbbell
5	Schiek L2004	SM 4 ¾	Belt Natural - S
5	Schiek L2004	MD 4 ¾	Belt Natural - M
5	Schiek L2004	LG 4 ¾	Belt Natural - L
5	Schiek L2004	XL 4 ¾	Belt Natural - X
2	WSA Jacobs Ladder		
2	Hoist Fit	HD-3100	Tricep Extension Curl
2	Hoist Fit	HD-3200	LAT Pulldown/Mid Row
2	Hoist Fit	HD-3400	Leg Ext/Curl
1	Hoist Fit	HD-3403ss	Leg Press
2	Hoist Fit	HD-3600	AB Crunch/Low Back
1	Northern Lights	AGPB12	PLYO BOX 12"
1	Northern Lights	AGPB18	PLYO BOX 18"
1	Northern Lights	AGPB24	PLYO BOX 24"
1	Northern Lights	AGPB30	PLYO BOX 30"
18	Northern Lights	BBO7002844	OLYMIC BAR 700LB
10	Northern Lights	BBOSWBH	Olympic Swiss Bars
5			Wall mount pull up bars
5			Head Harness for neck strength
1	Northern Lights	STBBR10T2MB	Barbell Rack 10
2	Northern Lights	STDBBB12S3BL	Dumbbell Racks

MASON PUBLIC SCHOOL DISTRICT

Safety Rules and Accident Prevention

MASON PUBLIC SCHOOL DISTRICT is committed to safety on all of its projects. All contractors and sub-contractors shall be made aware of the Project Safety Rules listed below:

1. All contractors (sub), before beginning the project will give their employees a safety orientation and explain the Project Safety Rules.
2. Hard hats shall be worn in all instances where required by OSHA rules and regulations.
3. Any accident shall be reported to the site supervisor immediately. All contractors (sub) are required to maintain current SDS sheets and to train their employees in the identification and safe handling of hazardous chemicals.
4. Eye, face, and hearing protection must be used when cutting, grinding, chipping, burning, welding, air cleaning or using power actuated tools. Personal protective equipment shall be maintained and kept in clean working order.
5. Proper work clothing and work boots are required. No shorts, cut-offs, street shoes or gym shoes are allowed.
6. The use of alcohol, illegal drugs or tobacco products will be ground for immediate removal from the project.
7. Any horseplay, pranks, or any action which may endanger others, will not be allowed.
8. Mobile scaffolding on castors with work platforms higher than four (4) feet will use a guard rail system.
9. Safety belts / harnesses, lanyards, rope grabs and lifelines will be used above six (6) feet if no other means of fall protection would be in effect as outlined in OSHA subpart M.
10. Compressed gas cylinders must be tied off in an upright manner.
11. All ladders and scaffolding must be erected and used properly. Any broken or defective equipment must be removed from service and disposed of properly.
12. All work areas, walkways, and stairs must be kept clean of debris and scattered materials.
13. All tools must be kept in good working order with guards and safety devices in place and working properly.
14. Only authorized personnel may operate equipment. No riders are allowed on handling equipment.
15. All gasoline or other flammable materials must be stored in approved containers / cans. Machinery and equipment must be shut down / off prior to fueling.
16. Areas where burning or welding are being done must be clear of debris and the operator must have a fire extinguisher adjacent to the work area.
17. Electrical tools and cords shall be checked at regular intervals. Those items worn or defective must be removed from service. Ground Fault Interrupters (GFIC) devices will be used for electrical tools when used outside and in any wet or damp environment when an extension cord is connected to a power outlet without GFCI protection.
18. Contractors (sub) employees must comply with all safety and health rules issued by OSHA, MiOSHA, Michigan Dept. of Public Health, NESHAP, Michigan Bureau of Construction Codes, Office of Fire Safety and the Owner's rules and regulations.

MASON PUBLIC SCHOOL DISTRICT

PROJECT: High School Weight Room Equipment Bid
Mason Public Schools
Mason, Michigan

PROPOSAL OF BIDDER FOR: High School Weight Room Equipment

Name of Bidder: _____

Address: _____

Telephone No.: _____ Fax No.: _____

To Owner: Mason Public Schools
Attention: Mr. Kevin Doty
400 S. Cedar Street
Mason, Mi. 48854

In compliance with the Instructions to Bidders, the bidder hereby proposes to perform all work for the construction of the above-named project in strict accordance with the contract documents, within the time set forth therein, and including all addenda issued hereto, for the stipulated sum of:

Total Base Bid (\$ _____ / _____ Dollars).
The said amount constituting the total base bid.

Bidders will submit an itemized list of equipment and materials with pricing that matches the total Base Bid.

By submission of this bid, each bidder certifies, and in the case of a joint bid, each party certifies as to his/ her own organization, that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this bid with any other bidder or with any competitor.

Further, each bidder also certifies that he/she has examined all sections of the contract documents and the location of the work described herein and is fully informed as to the nature of the work and the conditions relating to its performance.

The bidder shall include and be deemed to have included in his/her bid all Michigan sales and use taxes currently imposed by legislative enactment and as administered by the Michigan Department of Revenue on the bid date.

The undersigned further agrees to do such extra work as may be authorized in writing by the Owner, prices for which are not given in this proposal. Compensation shall be made on the basis agreed upon in writing before such work is begun.

PROPOSAL SECURITY

Accompanying this proposal is a security in an amount equal to 5 percent of the bid amount in the form of the following: (to be supplied by the bidder)

Certified check, bank draft, cashier’s check, or bidder’s bond (cross out all but 1) in the amount of \$ _____ (_____ dollars).

Payable to the Owner, which it is agreed, shall be retained as liquidated damages by the Owner, if the undersigned fails to execute the contract in conformance with the form of contract incorporated in the contract documents and furnish bonds as specified within 10 days from the date of written notice of the award of the contract to the undersigned.

Respectfully submitted,

Company Name: _____

Date of Proposal: _____

Signature: _____ Witness: _____

Name (Printed) _____

Title: _____

Bidder hereby agrees to commence the work under this contract on or after August 6, 2018 and to substantially complete the project not later than August 27th, 2018.

Initial _____

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted by Mason Public Schools. You are authorized to do the work as specified.

Signature _____
Kevin J Doty - Operations Director

Date: _____

AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of _____ (the "Bidder"), pursuant to the familial disclosure requirement provided in the **Mason Public School** advertisement for construction bids and in compliance with MCL 380.1267, hereby represents and warrants, except as provided below, that no familial relationships exist between the owner(s) or any employee of _____ (the "Bidder") and any member of the Board of Education or the Superintendent of Mason Public Schools.

List any Familial Relationships:

BIDDER:

Business Name

By: _____

Its: _____

STATE OF MICHIGAN
COUNTY OF _____

This instrument was acknowledged before me on the _____ day of _____, 2018, by

_____.

Notary Public

_____ County, Michigan

My Commission Expires: _____
Acting in the County of: _____

IRAN ECONOMIC SANCTIONS ACT CERTIFICATION

I am the _____ of _____, or I am bidding in my individual capacity ("Bidder"), with authority to submit a binding bid for the provision of Construction services to Mason Public Schools. I have personal knowledge of the matters described in this Certification, and I am familiar with the Iran Economic Sanctions Act, MCL 129.311, *et seq.* ("Act"). I am fully aware that the school district will rely on my representations in evaluating bids.

I certify that Bidder is not an Iran-linked business, as that term is defined in the Act. I understand that submission of a false certification may result in contract termination, ineligibility to bid for three (3) years, and a civil penalty of \$250,000 or twice the bid amount, whichever is greater, plus related investigation and legal costs.

(signature)

(printed)

(date)