

MASON BOARD OF EDUCATION

Regular Meeting

May 8, 2017

Harvey Education Center

400 South Cedar Street

7:00p.m.

MINUTES

CALL TO ORDER

A regular meeting of the Mason Board of Education was held at the James C. Harvey Education Center on May 8, 2017. The meeting was called to order at 7:00p.m. by Tom Curtis, Vice President.

Present: Ralph Beebe, Tom Curtis, Tim Ayres, Liz Evans and Christopher Mumby

Absent: Kurt Creamer, Laura Cheney

Also Present: Ron Drzewicki, Superintendent; Cheryl S. Wald, Chief Financial Officer; Matt Stuard, Curriculum Director; Rick Brooks, Director of Human Resources; Mason staff and community members

APPROVAL OF AGENDA

Ralph Beebe made and Christopher Mumby supported a motion to approve the agenda as printed. All yes. Motion carried 5-0.

CURRICULUM AND INSTRUCTION

Wonders and Study Sync Training Update

Matt Stuard gave an update on Wonders and Study Sync staff trainings. Professional Development sessions with staff are providing in-depth knowledge on curriculum, instruction and technology. Assistant Middle School Principal, Craig Kueffner will chair the 6-12 ELA council. Training for K-5 Wonders was provided in April with sessions to continue in May. Staff will continue to discuss instruction and technology and dive deeper into assessments. Steele Principal, Kevin Dufresne will chair the K-5 ELA committee. The committee will consist of teacher volunteers from all levels. Staff will submit questions regarding the program to the committee for support and clarification.

Board of Education members appreciated the update.

APPROVAL OF CONSENT AGENDA

Ralph Beebe made and Christopher Mumby supported a motion to approve the consent agenda, including approval of minutes of the April 10 regular meeting; Personnel Report No. 25; Financial Report No. 26; including payment of General Fund bills in the amount of \$1,231,303.27, Food

INSPIRE



EMPOWER



SUCCEED

Service Fund bills in the amount of \$66,985.56, Student Activities Fund bills in the amount of \$22,828.16, and Sinking Fund bills in the amount of \$15,727.95. All yes. Motion carried 5-0.

Tom Curtis noted the retirement of Amy Place after serving the district for 23 years.

COMMITTEE AND SUPERINTENDENT REPORTS

Finance and Property

Ralph Beebe referred to minutes of Monday, May 1, 2017. The committee discussed the monthly budget update. A draft of the 2017-18 budget was presented by Cheryl S. Wald. The district is projecting a \$100 pupil increase and dollars will be added for at-risk students. Our at-risk population is low and this funding is restricted. Kindergarten enrollment for the 2017-18 school year is light. The budget is projecting a 20 student decrease which may change as we move forward. Although still in negotiations, steps and lanes are factored in the budget. Cheryl S. Wald explained one time expenses and removal of one time fees. Expenses for election fees, playground improvements and band uniforms are not reoccurring. Health insurance is currently an 80/20 plan. The district will continue to review insurance options and has received quotes with alternate plans. The draft foresees total general fund expenditures of \$31,069,703 with revenue under expenditures of \$59,709. The fund balance will reduce from 10.12% to 9.79%.

Budget updates for 2017-18 will continue to be shared at committee meetings with a budget adoption scheduled for the June 26, 2017 Board of Education meeting.

Kevin Doty reviewed the proposed School Bus Service Agreement with Stockbridge Community Schools. The agreement has worked well for the past 8 years and there were no changes.

School Bus Service Agreement

Ralph Beebe made and Christopher Mumby supported a motion to approve the School Bus Service Agreement with Stockbridge Community Schools, as presented. All yes. Motion carried 5-0.

Ingham ISD General Fund Budget

Ralph Beebe made and Liz Evans supported a motion to approve the Ingham ISD general fund budget, as presented. All yes. Motion carried 5-0.

The next meeting is scheduled for Monday, June 5, 2017 at 4:00p.m.

Community and Staff Relations

Minutes were not available and tabled until next month's meeting.

The next Community and Staff Relations Committee meeting is scheduled on Wednesday, May 17, 2017 at 5:30p.m.

Policy and Curriculum

Christopher Mumby referred to minutes of the April 25, 2017 committee meeting. Matt Stuard provided an update on K-5 Wonders and 6-12 Study Sync Professional Development. The group discussed elementary WIN time which will be implemented at the other two elementary schools next year. Matt Stuard provided a status update on the Social Studies curriculum and Project Practice, a job-embedded professional development for K-5 teachers. Committee members discussed the Dart "Next" Level Grant and heard a School Study Committee update.

INSPIRE

EMPOWER

SUCCEED

The next meeting is scheduled on Monday, May 24, 2017 at 5:30p.m.

Superintendent

Superintendent Drzewicki shared the HVAC bid process and an informational packet with members. Members will further discuss the bids at the May 15, 2017 board meeting.

Kevin Doty shared the bids that were received for continued HVAC improvements. This summer's project will include work at Alaiedon, Steele and in the high school natatorium. Board members discussed industry standards, trends, sinking fund and fees.

Kevin Doty will forward updated scope to board members when they are available.

INTRODUCTION OF OTHER MATTERS BY MEMBERS OF THE BOARD

Christopher Mumby provided an update following the Commercial Bank 5K. Numbers were down due to predicted weather. There were approximately 900 participants and \$3,000 in sponsorship. Mr. Mumby thanked the Mason Foundation and volunteers for the community event.

INTRODUCTION OF OTHER MATTERS BY THE SUPERINTENDENT

A special Board of Education meeting will be held on Monday, May 15, 2017 at 6:00 p.m. in the high school library.

The Board of Education and Mason City Council Joint Recognition Ceremony is scheduled for Monday, May 15, 2017 at 6:30p.m. Members should meet in the high school auditorium.

Superintendent Drzewicki reminded members of schedule changes to upcoming committee meetings.

Rick Brooks requested support from two Board of Education members for a student reinstatement process. Tim Ayres and Liz Evans will provide support for the reinstatement procedure.

CLOSED SESSION -NEGOTIATIONS

Ralph Beebe made and Christopher Mumby supported a motion to enter into closed session for the purpose of negotiations. All yes. Motion carried 5-0.

Roll Call Vote: Evans, Mumby, Ayres, Curtis, Beebe

The Board entered closed session 7:55p.m.

The minutes of the closed session are on file in the Superintendent's office as provided by P.A. 167 of the Public Acts of 1976.

The Board returned to open session at 8:48p.m.



ADJOURNMENT

Ralph Beebe made and Liz Evans supported a motion to adjourn the meeting at 8:49p.m. All yes.
Motion carried 5-0.

Laura Cheney

