

MASON BOARD OF EDUCATION

**Regular Meeting**

**April 18, 2016**

**Harvey Education Center**

**400 South Cedar Street**

**7:00 p.m.**

**MINUTES**

**CALL TO ORDER**

A regular meeting of the Mason Board of Education was held at the James C. Harvey Education Center on April 18, 2016. The meeting was called to order at 7:00 p.m. by Becky Brimley, Vice President.

Present: Becky Brimley, Laura Fenger, Julie Rogers, Laura Cheney, Kurt Creamer, and Tom Curtis

Absent: Ralph Beebe

Also Present: Ron Drzewicki, Superintendent; Cheryl S. Wald, Chief Financial Officer; Matt Stuard, Curriculum Director; Rick Brooks, Director of Human Resources; Kevin Doty, Director of Operations; Mason staff and community members

**APPROVAL OF AGENDA**

Julie Rogers made and Laura Cheney supported a motion to approve the agenda as printed. All yes. Motion carried 6-0.

**SPECIAL REPORTS/COMMENTS**

Water Update

Operations Manager, Kevin Doty reported that the district is free of lead in its drinking water supply. The middle school and the high school have tested positive for traces of copper. A meeting was held on Wednesday, April 13<sup>th</sup> with the Department of Environmental Quality, the Health Department and staff from the City of Mason to discuss ideas, causes and possible solutions.

Superintendent Drzewicki indicated the levels of copper are just above the action level. Copper does not have the same health concerns as lead.

The district has performed flush samplings and the City will increase phosphates to coat the pipes. It was recommended to keep water moving through the pipes to mitigate. Faucets and fountains will be replaced if they are found to be the source of copper.

A Spectrometer to perform testing was provided by the City of Mason. Flush samplings will continue and procedures will be documented. As part of the solution, a plumbing audit may be necessary.

INSPIRE



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Families at the middle school and high school have been notified of the copper concern by the district.

Superintendent Drzewicki thanked Kevin Doty and his staff for their manpower and burden of effort. He stated they are doing a great job.

### **APPROVAL OF CONSENT AGENDA**

Julie Rogers made and Laura Cheney supported a motion to approve the consent agenda, including approval of minutes of the March 14, regular meeting; March 14, closed session #1; March 14, amended closed session #2; March 14, closed session #3; amended March 29, special meeting; Personnel Report No. 21; Financial Report No. 22; including payment of General Fund bills in the amount of \$1,345,311.69, Food Service Fund bills in the amount of \$62,829.02, Student Activities Fund bills in the amount of \$94,080.61, and Sinking Fund bills in the amount of \$0.00. All yes. Motion carried 6-0.

### **COMMITTEE AND SUPERINTENDENT REPORTS**

#### **Finance and Property**

Kurt Creamer referred to minutes from the April 11, 2016 meeting. Cheryl Wald gave a budget update. Cheryl noted delinquent tax collections that are lagging budget projections.

For compliance with the Healthy, Hunger-Free Act of 2010, an increase in school lunch prices was discussed.

The committee discussed the idea of switching from district credit cards to purchasing cards. Purchasing cards would significantly decrease the number of checks issued. At the end of each year the district would receive a rebate from the use of purchasing cards.

Policy #3605 – District Credit Cards was reviewed. The committee discussed new policy #3606 – Purchasing Cards. Policy #3606 will be sent back to the Policy and Curriculum Committee.

The next meeting is scheduled for May 2, 2016 at 4:00 p.m.

#### **Community and Staff Relations**

Laura Fenger referred to minutes of the March 29, 2016 meeting. Rick Brooks shared employee retirements and a revised teacher selection process was explained. The group discussed pending legislation for a 3<sup>rd</sup> grade reading bill.

The committee discussed adding a 10<sup>th</sup> section of kindergarten for the 2016-17 school year and temporary summer grounds positions.

The committee discussed the website update and its formatting. Topics of discussion included the placement of Board of Education information and mobile friendly calendars. Jerome Brzezinski shared information regarding Internet browsing security.

Mason has applied for the IISD calendar waiver. Start dates were discussed and additional information will be available in the next few weeks.



Superintendent Drzewicki has attended many community groups and presented information related to the Bond and Sinking Fund proposals.

The next meeting will be held on May 16, 2016 at 4:15 p.m.

### **Policy and Curriculum**

Laura Cheney referred to minutes from the March 28, 2016 meeting. The committee reviewed gifts/bequests donor contributions from Alaiedon PTO and MSU Federal Credit Union.

An out-of-country field trip to France in 2017 was presented and reviewed. The group will begin looking for fundraising.

Meetings to develop the NEOLA policy manual will begin in June 2016.

The committee reviewed policy #3605 – District Credit Cards and policy #3606 – Purchasing Cards.

Matt Stuard and Lisa Francisco updated the committee on kindergarten registration materials. New kindergarten students and their families will visit their respective schools in May for a visitation. New this year, students will be given a “Little Bulldog Summer Fun” packet of educational materials to work on over the summer.

School handbooks will be discussed at the next meeting scheduled on April 25, 2016 at 4:00 p.m.

### **Out-of-Country Field Trip Request – France, June 14 – 22, 2017**

Laura Cheney made and Kurt Creamer supported a motion to approve the out-of-country field trip to France, as presented. All yes. Motion carried 6-0.

### **Gifts/Bequests Donor Contribution – MSU Federal Credit Union**

Laura Cheney made and Julie Rogers supported a motion to approve the MSU Federal Credit Union donation, as presented. All yes. Motion carried 6-0.

### **Superintendent**

The Bond Finance Plan, as it was submitted to the Department of Treasury, is available on the district’s website for community review. A new FAQ document is available and fliers will be sent home with students this week. The flyer will address the new 4/5 building, Cedar Street Elementary and questions pertaining to land purchase. All information will be provided to parents and staff by email and Honeywell Instant Alert.

Superintendent Drzewicki thanked the Board of Education for their support with Strategic Planning and the Bond and Sinking Fund Proposal. He also addressed Central Office staff and thanked them for their efforts and positivity.

### **INTRODUCTION OF OTHER MATTERS BY MEMBERS OF THE BOARD**

Kurt Creamer shared that the field trip to Coast Rica was a wonderful experience for students. He commended teachers, Mrs. Collins, Mrs. Ford and Mr. Shoemaker. Their website Blog was wonderful and contained all the students’ daily activities.

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SUCCEED

The Polo team was recognized for their recent win over Grand Blanc and Ms. Hicks and Mrs. Collins were acknowledged.

The Robotics team has qualified for Nationals.

Tom Curtis updated the members on advocacy committee events. The committee is building a list serve and will remind community members to vote on May 3, 2016. Their activity has focused around social media. Advocacy members will attend the Community Forum and other outreach events prior to the election. The committee will plan to meet at City Limits on April 21 and April 28, 2016.

### **INTRODUCTION OF OTHER MATTERS BY THE SUPERINTENDENT**

Board of Education members were reminded of the following dates:

- Community Forum, Tuesday, April 19, 2016 – 7:00 p.m. – Middle School Library
- 3<sup>rd</sup> Annual Soup to Art, Saturday, April 30, 2016 – 4:00 – 6:00 p.m. – Extra
- Promise Scholarship Ceremony, Wednesday, May 4, 2016 – 7:00 p.m. – Middle School Cafeteria

### **CLOSED SESSION**

Laura Cheney made and Julie Rogers supported a motion to enter into closed session for the purpose of property discussion.

Roll Call Vote:           Brimley, Cheney, Creamer, Curtis, Fenger, Rogers; No – None. All yes.  
Motion carried 6-0.

The Board entered closed session at 7:43 p.m.

The minutes of the closed session are on file in the Superintendent's office as provided by P.A. 167 of the Public Acts of 1976.

The Board returned to open session at 8:40 p.m.

### **ADJOURNMENT**

Julie Rogers made and Tom Curtis supported a motion to adjourn the meeting at 8:40 p.m. All yes. Motion carried 6-0.

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Laura Fenger  
Secretary

