

**Mason Public Schools
Board of Education
Community & Staff Relations Committee Meeting
November 21, 2016**

A Community and Staff Relations Committee meeting of the Mason Board of Education was held at the Harvey Education Center on Monday, November 21, 2016. Becky Brimley, Chairperson, called the meeting to order at 4:15 p.m.

Present: Becky Brimley, Laura Fenger, Kurt Creamer

Absent:

Also Present: Ronald Drzewicki, Superintendent, Rick Brooks, Human Resources Director

2016-17 STAFFING UPDATE

Rick Brooks presented a staffing update.

COMMUNICATION PLAN

Superintendent Drzewicki discussed internal and external levels of communication. Best practices for district communication are in the development process. The district's Keynotes newsletter will be developed by Ingham ISD's communication team.

Social media comments will no longer be locked on Facebook.

SUBSTITUTE TEACHER UPDATE

Rick Brooks updated the committee on substitute teacher shortages. An Outlook calendar was created to coordinate Professional Development dates and teacher absences. The district has identified 3 out of the 4 floating subs. Substitute teacher pay may be increasing.

SCHOOL STUDY COMMITTEE

The School Study Committee is well attended. The next two meetings are scheduled for Wednesday, November 30, 2016 and Thursday, December 15, 2016.

ADJOURNMENT

The meeting was adjourned at 5:06 p.m. The next meeting will be held on Monday, December 12, 2016 at 4:15 p.m.