

**Mason Public Schools
Finance & Property Meeting
Monday, June 6, 2016**

A Finance & Property meeting of the Mason Board of Education was held at the Harvey Educational Center on Monday, June 6, 2016. The meeting was called to order at 4:00 p.m.

Present: Kurt Creamer, Julie Rogers, Ralph Beebe, Cheryl S. Wald, Ron Drzewicki, Jerome Brzezinski, Kevin Doty (by phone)

Also Present: Anne Hudgins, Cindy Hyaduck

Monthly Budget Update

Cheryl reviewed budget numbers through April 30, 2016. The report is included in the board book. Higher revenues and lower expenses for the month brought the YTD loss down to \$163,610.

Technology Readiness Infrastructure Grant (TRIG) Computer Purchase

Jerome reviewed a recommendation to purchase 54 new computers for a cost of \$22,474.26 with the use of the TRIG grant funds. HP was the winning bidder.

Bus Lease Bids

Kevin reviewed the two lease bids to provide 5 new buses. The winning bid was provided by Holland Bus for a gas powered bus. Total annual costs for 5 buses is \$60,596.25 for a three year lease with an optional \$247,500 buyout at the end of the lease.

School Bus Service Agreement

Kevin reviewed the school bus agreement between Mason and Stockbridge to provide maintenance to the Stockbridge buses. The relationship has worked well in the past and there were no recommended changes to the agreement.

Waste and Recycle Contract

Kevin reviewed two bids for waste removal from all of the district buildings. Waste Management provided the lowest bid at a cost of \$16,305.30 per year for a three year contract. Second place was Granger at \$23,257.92 per year. Granger is the current provider.

Sinking Fund

Kevin reviewed all of the proposed sinking fund projects for the 2016 year. A copy is included in the board book.

2016-2017 School Lunch Prices

Chris Salmon and Cheryl worked with the Paid Lunch Equity Tool which calculates the required increase for school lunch prices to be in compliance with the Healthy, Hunger-Free Act of 2010. They determined that prices at the Elementary and Secondary levels would need to go up by \$0.10 for next year. Employee lunches will stay the same at \$4.00.

Food Service Shared Personnel Agreement

Cheryl reviewed the Food Service Shared Personnel Agreement with Dansville. No changes have been made and the relationship has worked well for both districts.

Heartwood Secondary Learning Center Food Service Agreement

Cheryl shared the Agreement to Provide Food Services to Heartwood and Secondary Learning Center. The committee questioned the accuracy of the pricing since lunch costs are going up. Cheryl was going to check to see what impact the new lunch prices may have on the contract.

Certification of Collection of Summer Taxes

Cheryl explained that our normal 18 mil tax collection would be permanently reduced by the “Headlee” millage reduction fraction allowing us to only collect 17.9388 mils. The loss of revenue will be \$11,000 for 2016-17.

State Aid Borrowing

Calculations are being made to determine the amount of State Aid Borrowing that Mason will need for the 2016-17 school year. A final proposal should be ready for the June 27th Board Meeting.

Property Casualty Insurance Renewal

Cheryl reviewed the Invoice received from SET SEG (Our current provider) that reflected a projected increase in rates from \$62,671 to \$70,614 due to higher claims and lower returns for the pool.

2015-16 June Budget Revision

Cheryl provided us with the final revisions to the 2015-16 budget. The projected surplus is \$221,745. This is lower than the \$444,341 projected in the 12-3-15 budget revisions but still better than the \$207,354 projected in the original budget.

2016-17 Proposed Budget

The first draft of next year’s budget was presented to the committee. This will be reviewed at the June 13th Board Meeting in preparation for the Special Meeting on June 27th.

Adjourned

The meeting adjourned at 5:59 p.m. There is no meeting in July. The next meeting is scheduled for August 8, 2016 at 4:00pm.