

**Mason Public Schools
Board of Education
Policy and Curriculum Committee Meeting
October 26, 2015**

A Policy and Curriculum Committee meeting of the Mason Board of Education was held at the Harvey Education Center on Monday, October 26, 2015. The meeting was called to order at 4:00 p.m.

Present: Laura Cheney, Julie Rogers, and Tom Curtis

Also Present: Ron Drzewicki, Superintendent; Matt Stuard, Director of Curriculum; Lance Delbridge, High School Principal; Dr. Richard Halik, NEOLA, Inc.; Peter Barnum; Scott Berman; Jason Konkel; Yalonda Combs; Ben Shoemaker; Monica Norton; Lou Bartolacci

The meeting was called to order at 4:00 PM. The agenda was approved as presented.

Out-of-State Field Trip Request—Louisville, KY, October 28—31, 2015

The committee reviewed and recommended approval of the request. Due to time constraints, the Superintendent provided executive approval in advance of Board of Education approval.

Out-of-State Field Trip Request—Vero Beach, FL, April 1—10, 2016

The committee reviewed the request. The committee discussed mode of transportation, fundraising opportunities, and scholarship availability. The committee recommended approval of the request.

Out-of-State Field Trip Request—Chicago, IL, April 15-17, 2016 – Vocal Music Program

The committee reviewed the request. The committee discussed mode of transportation, time off of school, and fundraising opportunities. The committee recommended approval of the request.

Out-of-State Field Trip Request—Chicago, IL, April 21—23, 2016 – Art Program

The committee reviewed the request. The committee discussed reviewing a resubmission with new dates, and further clarification regarding student registration and fundraising opportunities. The committee recommended approval of the request with the aforementioned revisions.

Out-of-State Field Trip Request—Sandusky, OH, May 27, 2016

The committee reviewed and recommended approval of the request.

Out-of-Country Field Trip Request—Longlac, Canada, June 13—17, 2016

The committee reviewed the request. The committee discussed mode of transportation, trip costs, and background checks for volunteers. The committee recommended approval of the request.

Out-of-Country Field Trip Request—Germany, June—July, 2016

The committee reviewed the request. The committee discussed the nature of the district's role in sponsoring the trip. The committee determined the trip is not a school-sponsored opportunity, and therefore does not require endorsement or approval from the Board of Education.

Gifts/Bequests Donor Contribution—Mason Public Schools Foundation

The committee reviewed and approved the \$33,000 donation to the district from the Mason Public Schools Foundation. The committee recognized the generous gift, and expressed its gratitude to the Mason Public Schools Foundation for its ongoing support of the district.

Gifts/Bequests Donor Contribution—Steele Elementary PTO

The committee reviewed and approved the \$2,525 donation to the district from the Steele Elementary PTO. The committee recognized the generous gift, and expressed its gratitude to the Steele Elementary PTO for its ongoing support of the district.

Review of Policy #9730

The committee tabled review of policy #9730.

NEOLA, Inc.—Dr. Richard Halik

The committee heard a presentation from Dr. Richard Halik of NEOLA, Inc. highlighting the Board of Education policy, by-law, and administrative guideline services the company provides to ensure school districts remain in compliance with Federal and State legal requirements—particularly as they relate to civil rights and reporting obligations. The committee discussed the costs and benefits associated with subscribing to the NEOLA, Inc. services.

Financial Reporting

The committee received an update from Ron Drzewicki regarding the financial reporting requirement outlined in Board policy. Mr. Drzewicki presented a formalized financial reporting schedule for committee review. The reporting schedule included communication protocols for distributing the monthly financial (revenues and expenditures) reports to MDMEA and Board of Education members, as well as posting on the district website following Board of Education review. Mr. Drzewicki stated that financial reports will be provided retrospectively back to January 2015.

Bond Proposal Update

The committee received an update from Ron Drzewicki regarding the Bond Proposal Initiative. Mr. Drzewicki provided a description of the information Board of Education members will receive during the November 9 work session: steering committee deliberations, building initiatives, input from staff, as well as cost estimates, millage rates, and financing timetables for the Board of Education to take into consideration when deciding on a future bond proposal.

Set preliminary agenda for next meeting

- NEOLA, Inc. Service Proposal
- Review Policy #9730

Adjournment

The meeting adjourned at 6:30 p.m.