

**Mason Public Schools
Board of Education
Policy and Curriculum Committee Meeting
March 28, 2016**

A Policy and Curriculum Committee meeting of the Mason Board of Education was held at the Harvey Education Center on Monday, March 28, 2016. The meeting was called to order at 4:00 p.m.

Present: Laura Cheney, Julie Rogers

Absent: Tom Curtis

Also Present: Ronald Drzewicki, Superintendent; Matt Stuard, Director of Curriculum; Cheryl Wald, CFO; Lance Delbridge, High School Principal; Lisa Francisco, Alaiedon Principal; Margaret Cottrill; Lou Bartolacci

Gifts/Bequests Donor Contribution - Alaiedon PTO

A revised itemized donation was provided by Mrs. Francisco. The generous donation had previously been recognized by the Board.

Gifts/Bequests Donor Contribution – MSU Federal Credit Union

Mr. Delbridge presented a donation of furniture and computer monitors to the Mason School District from MSU Federal Credit Union. The committee recognized the generous donation and recommends the Board of Education accept the gift.

Out-of-Country Field Trip: France 2017

Ms. Cottrill presented information regarding the application for an Out-of-Country field trip to France in June 2017. Discussion on cancellation and transferability followed. The committee recommends approving the request.

NEOLA Policy Update

The committee scheduled meetings with Dr. Halik from NEOLA to begin the development of our NEOLA policy manual. The meetings will take place Wednesday, June 29, from 3-9 pm, Tuesday, July 12 from 3-9 pm, and Thursday, July 28, from 3-9 pm.

Revision to Policy #3605 – District Credit Cards

The Committee discussed and reviewed the revisions to District Credit Cards Policy #3605. The committee recommends sending the revision to the Board for first reading.

New Policy #3606 – Purchasing Cards

Cheryl Wald presented the committee with an overview of the use of purchasing cards. Several other districts are using purchasing cards and there are a number of benefits in doing so. Policy #3606 provides a policy for purchasing cards should the district decide to move forward with them in the future. The committee recommends sending the new policy to the Property and Finance Committee for review.

Kindergarten Materials

Mr. Stuard and Mrs. Francisco provided the committee with an update of Kindergarten Registration at the high school. Kindergarten numbers are in-line with expectations at this time. New kindergarteners and their families will visit their respective schools in May for a kindergarten Visitation/Open House. New this year, these students and families will be given a “Little Bulldog Summer Fun” packet of educational materials.

Set Preliminary Agenda for Next Meeting

- School Handbooks

Adjournment

The meeting adjourned at 5:30 p.m. The next meeting is scheduled for Monday, April 25, 2016 at 4:00 p.m.