



District Improvement Plan

Mason Public Schools (Ingham)

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Introduction

The District Improvement Plan (DIP) has been designed to provide schools and districts with a common planning template that addresses student learning and system needs that have been identified through the schools' Comprehensive Needs Assessment. It has also been designed to address any federal, state and locally required elements that must be contained in a School Improvement Plan.

Executive Summary

Introduction

Every school system has its own story to tell. The context in which teaching and learning takes place influences the processes and procedures by which the school system makes decisions around curriculum, instruction, and assessment. The context also impacts the way a school system stays faithful to its vision. Many factors contribute to the overall narrative such as an identification of stakeholders, a description of stakeholder engagement, the trends and issues affecting the school system, and the kinds of programs and services that a school system implements to support student learning.

The purpose of the Executive Summary (ES) is to provide a school system with an opportunity to describe in narrative form the strengths and challenges it encounters. By doing so, the public and members of the community will have a more complete picture of how the school system perceives itself and the process of self-reflection for continuous improvement. This summary is structured for the school system to reflect on how it provides teaching and learning on a day to day basis.

Description of the School System

Describe the school system's size, community/communities, location, and changes it has experienced in the last three years. Include demographic information about the students, staff, and community at large. What unique features and challenges are associated with the community/communities the school system serves?

Approximately 3,000 students attend Mason Public Schools which is a K-12 district including 3 elementary buildings, 1 middle school, and 1 high school. The school district covers approximately 110 square miles. The city of Mason is the County Seat and is located about 10 miles south of Lansing. Recently, Mason's home values have begun to increase after the economic downturn and our community is growing. Currently, our elementary buildings are at or near capacity and our economically disadvantaged population has leveled off at 29.4%.

System's Purpose

Provide the school system's purpose statement and ancillary content such as mission, vision, values, and/or beliefs. Describe how the school system embodies its purpose through its program offerings and expectations for students.

VISION: Mason Public Schools creates exceptional opportunities for all students while honoring tradition, embracing diversity, and promoting innovation.

MISSION: Mason Public Schools, in partnership with students, families and community, is committed to academic excellence within a safe environment where students are inspired to think critically, to achieve their greatest potential, and to contribute positively to their community.

CORE VALUES: Excellence, Integrity, Innovation, Community, Compassion, Commitment, Respect, Responsibility, Relationships

BRAND PROMISE: Learners, Leaders, Legacy

Notable Achievements and Areas of Improvement

Describe the school system's notable achievements and areas of improvement in the last three years. Additionally, describe areas for improvement that the school system is striving to achieve in the next three years.

Mason Public Schools implemented a new core reading program at its elementary schools (Benchmark Literacy), a new core writing program at the elementary level (MAISA), a new core math program at the middle school (Glencoe), and a new core math program at the high school (College Preparatory Math).

In 2013-2014, Mason High School implemented a new MTSS program with the focus being on supporting incoming freshman proactively, and assisting credit deficit seniors prior to their graduation. As a result of this new program Mason High School's 4-year graduation rate rose 8.57% in one year.

During the 2014-2015 school year, the district began drafting a Strategic Plan with the help of a 50 member Task Force that included staff, Board members, community members, and families. The Task Force came together to draft a new vision, mission, core values, and legacy for the district. In addition, the Task Force and Core Team are in the process of developing 3 to 5 year targets and priorities that will guide the work of the district as it moves forward.

With the help of the Mason Schools Foundation and our collaborative venture, the Mason Technology Infusion Project (MTIP), we have made tremendous strides in the past 3 years in equipping our teachers, classrooms, and students with current technology to meet the needs of 21st century learners and the changes in education.

We have also instituted a high quality STEM program at the secondary level with robotics and engineering programs at our middle and high schools. Moreover, we have begun the implementation of Lego Robotics into the science curriculum at our 4th and 5th grades.

Additional Information

Provide any additional information you would like to share with the public and community that were not prompted in the previous sections.

Each year, the Mason Public School District selects approximately 25 fifth grade students for induction into the Mason Promise Scholarship Program. These students and their parents sign a compact which, upon graduation from Mason High School that entitles the student to 2 years of tuition and books to Lansing Community College.

Improvement Plan Stakeholder Involvement

Introduction

The responses should be brief, descriptive, and appropriate for the specific section. It is recommended that the responses are written offline and then transferred into the sections below.

Improvement Planning Process

Improvement Planning Process

Describe the process used to engage a variety of stakeholders in the development of the institution's improvement plan. Include information on how stakeholders were selected and informed of their roles, and how meetings were scheduled to accommodate them.

Mason Public Schools has three main groups of stakeholders that are involved in the development of the District Improvement Plan:

1. The District-Based-Leadership-Team (DBLT) is composed of the following members: Central Office Administrators, Building Administrators, the Special Education Director, School Psychologists (MTSS Coaches), and Teachers. All team members serve on School-Based-Leadership-Teams (SBLT) that consist of Building Administrators, Teachers, Students, and Parents; thus, DBLT team members act as representatives for buildings. They are considered leaders in the district and in their buildings. The DBLT meets monthly for a minimum of 1-hour.
2. Three times per year the District holds a Building Data Day at a centralized location. Each building brings a data team that's composed of a subset of their SBLT team. Data Days are facilitated by the Executive Director of Curriculum or an Ingham Intermediate School District specialist with the goal being to review data, evaluate programs, and to make data-based decisions that drive both our school improvement and district improvement plans.
3. Mason Public Schools has a comprehensive system of Teacher-Based-Teams to address curricular issues in the district. The members of each team are local expert teachers in that discipline from across the district and represent all grade levels. Each team is chaired by an administrator. These meetings are held as-needed but typically occur after school hours in the buildings.

Describe the representations from stakeholder groups that participated in the development of the improvement plan and their responsibilities in this process.

1. The District Advisory Team advises the district on MTSS and School Improvement. Subcommittees of the DAT created Process Documents describing the K-12 vision and guiding principles behind the strategies in our District MTSS Action Plan.
2. The District MTSS Team has generated all of the Activities for 3 of the strategies in the District MTSS Action Plan. These strategies are a) Communication, b) Structure and Resources, and c) Research-based Interventions. This team also looks carefully at district MTSS data and assists the buildings in doing the same with their building data.
3. Each of the four core area Curriculum Councils (Language Arts, Mathematics, Science, and Social Studies) submit their Council Goals to the Executive Director of Curriculum in order to make certain that their work and vision for the district in their area is reflected in the District Improvement Plan. In addition, the Mathematics and the Language Arts Councils have generated all of the Activities for two of the strategies in the District MTSS Action Plan. These strategies are of course a) Mathematics and b) Literacy.

The District MTSS Action Plan and the CCSS Implementation Action Plan are incorporated into the District Improvement Plan along with professional development needs from the individual building School Improvement Plans.

Explain how the final improvement plan was communicated to all stakeholders, and the method and frequency in which stakeholders receive information on its progress.

When applicable, drafts of the District Improvement Plan (DIP) are shared with the three major stakeholder groups (DBLT, Data Day Teams, and the Teacher-Based-Teams). After the building School Improvement Plans are submitted in May, the DIP is then adjusted before submission to include the needs and requests of the buildings. The DIP is then shared out in its final form to the stakeholder groups.

District Additional Requirements Diagnostic

Introduction

This diagnostic contains certification requirements for Michigan districts. This diagnostic must be completed by all districts.

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Label	Assurance	Response	Comment	Attachment
	The District School Improvement Team reviews the CIMS data.	Yes	The Director of Special Education gives a report of our CIMS data at a meeting of the District-Based-Leadership- Team (our district's school improvement team).	

Label	Assurance	Response	Comment	Attachment
	CIMS data is used to prepare our District Improvement Plan.	Yes	The CIMS data is considered during the formation of the district goals, objectives, strategies, and activities.	

Label	Assurance	Response	Comment	Attachment
	The District Technology Protection Measure blocks or filters adult and student internet access to inappropriate materials (visual depictions that are obscene, child pornography, or harmful to minors).	Yes	The district utilizes PaloAlto networks to filter inappropriate Internet content.	

Label	Assurance	Response	Comment	Attachment
	The district has a process to monitor adult and student use of the internet.	Yes	The district utilizes PaloAlto networks to monitor use of the Internet.	

Label	Assurance	Response	Comment	Attachment
	The district has an Internet Safety Policy in place.	Yes	Internet safety is included in the Board of Education approved Acceptable Use Policy.	

Label	Assurance	Response	Comment	Attachment
	The Internet Safety Policy meets the requirements as outlined in the state Technology Planning and CIPA requirements.	Yes	The Internet Safety Policy meets the requirements as outlined in the state Technology Planning and CIPA requirements. This policy is included in the district's Technology Plan, which is approved by the Michigan Department of Education.	

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Label	Assurance	Response	Comment	Attachment
	The district uses school-wide assessments to determine the telecommunication services and hardware support that are needed to support teaching and learning in all schools.	Yes	The results of our state assessment data as well as our local student assessments and the implementation of these assessments is analyzed to determine the software and hardware support that must be in place. In addition, the district is in the midst of facilities audit, which will help it determine the districts' telecommunication services and hardware support needs.	

Label	Assurance	Response	Comment	Attachment
	The district uses the school-wide assessment data to identify the needs of the schools in the following areas: infrastructure (wiring, internet connections T1, etc.) in all classrooms, in all labs, in all media centers, in the main office, in counseling offices, in support staff offices; hardware; software; professional development. If "yes," specify the needs in the comments section.	Yes	The district has gone to district-wide WI-FI in the recent past. We need to determine how best to monitor internet use of student and adult personal hand-held devices so that access can be widened. Also, we are in the midst of a facilities audit, which will help it determine the districts' technology infrastructure needs in all buildings and locations throughout the district.	

Label	Assurance	Response	Comment	Attachment
	The district has identified specific actions that promote curriculum and teaching strategies to effectively integrate technology. If "yes," specify the actions in the comments section.	Yes	The district has purchased iPods, iPads, Chromebooks, Document Cameras, Digital Projectors, and Smart Board technology for teachers to use with students in the classrooms. Training and support for this technology is in place and regular professional development is offered. An instructional support teacher, as part of her responsibilities, supports teachers in their efforts to include this technology in their lessons. The Mason Technology Infusion Project funded by the Mason Public Schools Foundation provides some of the necessary funds for the purchase of this technology.	

Label	Assurance	Response	Comment	Attachment
	The district adjusts its curriculum to include technology literacy for all students.	Yes	The district recently revised its elementary technology lessons to incorporate the new features of Microsoft Office 2007. Middle school and high school technology programs are reviewed and updated annually to make sure they are aligned to state requirements. Additionally, online classes are offered to students via Section 21f and through the district's seat-time-waiver.	

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Label	Assurance	Response	Comment	Attachment
	The district adjusts its instructional program to promote technology literacy. If "yes," specify the adjustments in the comments section.	Yes	At the elementary level, students utilize Microsoft Office 2007 and receive frequent opportunities to conduct research online. At 4th and 5th grade a new STEM program will begin fall 2015, which will include Lego WeDo kits. Over the past 3 years, the high school has implemented several new courses in visual communications and broadcasting. Additionally, iPods, iPads, Chromebooks, and district-wide WiFi have been purchased and installed throughout the district recently. Teachers have receive ongoing technology PD.	

Label	Assurance	Response	Comment	Attachment
	The institution complies with all federal laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of this institution that no person on the basis of race, color, religion, national origin or ancestry, age, gender, height, weight, marital status or disability shall be subjected to discrimination in any program, service or activity for which the institution is responsible, or for which it receives financial assistance from the U.S. Department of Education.	Yes		

Label	Assurance	Response	Comment	Attachment
	The institution has designated an employee to coordinate efforts to comply with and carry out non-discrimination responsibilities. If "yes," list the name, position, address and telephone number of the employee in the comments section.	Yes	Rick Brooks, Human Resources Director, 517-676-6533	

Label	Assurance	Response	Comment	Attachment
	The District has a District Board Policy that is related to Parent Involvement.	Yes	Yes.	Parent-Guardian Board Policy

Label	Assurance	Response	Comment	Attachment
	The District has additional information necessary to support your improvement plan.	No		

2015-2016 District Improvement Plan

Overview

Plan Name

2015-2016 District Improvement Plan

Plan Description

Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	Mason Public Schools will provide a Multi-Tiered System of Support (MTSS) to enhance achievement for all learners	Objectives: 1 Strategies: 5 Activities: 21	Academic	\$81805
2	All Mason students will be proficient in math	Objectives: 1 Strategies: 3 Activities: 9	Academic	\$9291
3	All Mason students' proficiency in core and elective content areas will increase	Objectives: 1 Strategies: 7 Activities: 12	Academic	\$65255
4	All Mason students will write proficiently	Objectives: 1 Strategies: 3 Activities: 8	Academic	\$6072
5	All Mason students will read proficiently	Objectives: 1 Strategies: 3 Activities: 6	Academic	\$19065

Goal 1: Mason Public Schools will provide a Multi-Tiered System of Support (MTSS) to enhance achievement for all learners

Measurable Objective 1:

90% of Pre-K, Kindergarten, First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth, Tenth, Eleventh, Twelfth, Postsecondary, Adult and Ungraded grade Black or African-American, Asian, White, Economically Disadvantaged, Gifted and Talented, Hispanic or Latino, Students with Disabilities, English Learners, Two or More Races, American Indian or Alaska Native and Native Hawaiian or Other Pacific Islander students will demonstrate a proficiency of improvement in reading, math, and behavior in Practical Living by 06/10/2016 as measured by performance on the State standardized assessments, formative assessments, AIMSweb screeners, and district summative assessments .

Strategy 1:

Communication of MTSS Program - The District will develop a systematic approach for effective communication about MTSS to all stakeholders.

Category:

Research Cited: MiBLiSi Research

Tier: Tier 1

Activity - Newsletters	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Building and district newsletters via the Honeywell Instant Alert System or hard copy will be used to communicate MTSS/Rtl information. Schools: All Schools	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	No Funding Required	Principals, curriculum director, and instructional support teacher
Activity - Agendas/Memos	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Staff meeting agendas/memos will contain information about MTSS/Rtl. Schools: All Schools	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	No Funding Required	Building Principals
Activity - Websites	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

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District and building websites will have links to MTSS/Rtl resources. Schools: All Schools	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	No Funding Required	Curriculum Director, Superintendent, IT Director, Building Principals, and Instructional Support Teacher
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Activity - Parent Nights/Open Houses	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Parent nights/open houses will be used for dissemination of Rtl/MTSS information. Schools: All Schools	Parent Involvement	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	No Funding Required	Building Principals, Classroom Teachers

Activity - Universal Screening Updates	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Annual communication to staff and parents will occur explaining the universal screening process and its potential outcomes. Schools: All Schools	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	No Funding Required	Building Principals, Curriculum Director, and the Instructional Support Teacher

Activity - Parent Letters about Interventions	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Individualized letters sent to identified students/parents regarding potential intervention strategies and courses. Schools: All Schools	Parent Involvement	Tier 2	Monitor	09/02/2014	06/05/2015	\$2000	General Fund	Building Principals

Activity - Community Outreach	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

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Community outreach of MTSS information will occur through Chamber of Commerce meetings and other community organizations. Schools: All Schools	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$0	No Funding Required	Building Principals, Curriculum Director, Special Education Director, and the Instructional Support Teacher
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Strategy 2:

Strengthen Tier 1 Curriculum and Instruction - The district will develop a systematic approach to strengthen its Tier 1 core by ensuring the district's curriculum is aligned, common assessments are in place, curriculum maps are developed, and new and probationary teachers have instructional professional development.

Category:

Research Cited: MiBLiSi District Scale-up Research. What Works Clearinghouse. Ingham ISD.

Tier: Tier 1

Activity - Curriculum Alignment	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teacher leaders, principals, and curriculum councils will coordinate with the Curriculum Office to ensure alignment to the Common Core State Standards and other relevant Standards. The Survey of Enacted Curriculum will be used to assist in this process for Math, ELA, Science, and Social Studies. Each grade level will form a 4 teacher team for each core subject area (ELA, Math, Social Studies, and Science) with 2 hours allowed for ensuring grade level alignment. Schools: All Schools	Policy and Process	Tier 1	Implement	09/08/2015	06/10/2016	\$10100	General Fund	Executive Director of Curriculum, Principals, and the Instructional Support Teacher

Activity - Common Assessments	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teacher leaders, principals, and curriculum councils will coordinate with the Curriculum Office to identify, develop, and analyze common assessments. The INSPECT Itembank by Illuminate Education will be used to create online, district common/interim assessments. Each grade level will form a 4 teacher team for each core subject area (ELA, Math, Social Studies, and Science) with 2 hours allowed for the creation of aligned common assessments Schools: All Schools	Policy and Process	Tier 1	Implement	09/08/2015	06/10/2016	\$14710	General Fund, Section 31a	Executive Director of Curriculum, Building Principals, and the Instructional Support Teacher

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Activity - New Teacher Learning Academy	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Dr. Jan Alleman will work with 9 new teachers for 7 days in their 1st through 3rd year in Mason. Teachers will receive training on classroom management, best practice instruction, instructional technology integration, observe other teachers, and participate in lesson studies. (7 days X \$350 per day = \$2,450) Schools: All Schools	Professional Learning	Tier 1		09/08/2015	06/10/2016	\$4052	Title II Part A, Title II Part A	Executive Director of Curriculum and the Instructional Support Teacher

Activity - New and Probationary Teacher PD	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The District Instructional Support Teacher will provide 1-day of professional development to 28 new K-12 teachers in their 1st through 5th years in the district. Teachers will receive training on classroom management, best practice instruction, student engagement, and instructional technology integration. Schools: All Schools	Professional Learning	Tier 1		08/27/2015	06/10/2016	\$276	Title II Part A	Instructional Support Teacher, Teachers, and the Curriculum Director

Activity - Curriculum Maps	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teacher leaders, principals, and curriculum councils will coordinate with the Curriculum Office to ensure alignment to the Common Core State Standards and other relevant Standards. As part of the alignment process all content areas will develop curriculum maps. The curriculum maps will illustrate what is being taught over the course of a year to include units of study and suggested lessons. The curriculum maps will include learning targets, essential questions, and suggested activities. Schools: All Schools	Curriculum Development	Tier 1	Implement	09/08/2015	06/10/2016	\$0	No Funding Required	Curriculum Director, Building Principals, Teachers, and the Instructional Support Teacher

Activity - Visible Learning	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers in the New Teacher Academy Program along with the District Instructional Support Teacher will attend Visible Learning PD based on John Hattie's work. Schools: All Schools	Professional Learning			08/01/2015	06/30/2016	\$650	Title II Part A	Executive Director of Curriculum and Principals

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Activity - Relationships and attitude and their impact on instruction	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Jack Brown will provide 1/2 day of professional development to all K-12 teachers on the importance of staff/student relationships and having a positive attitude to improve teaching and learning. Schools: All Schools	Professional Learning			09/01/2015	06/30/2016	\$300	Title II Part A	Curriculum Director and Principals

Strategy 3:

Research-based Interventions - Analyze current interventions via student data, develop a list of effective interventions to be used during MTSS implementation, and share these resources among all buildings.

Category:

Research Cited: MiBLiSi District Scale-up Research

Tier: Tier 1

Activity - Identify appropriate interventions (Tier 2 and 3)	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Identify appropriate interventions and monitor those in place. Schools: All Schools	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	No Funding Required	Executive Director of Curriculum, Principals and Special Education Director

Activity - Appropriate Interventions (Tier 2 and 3)	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Ensure students are matched to appropriate interventions through work with school psychologists and via collaborative meetings (SSTs and SBLTs). Schools: All Schools	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	No Funding Required	Building Principals, Curriculum Director, Special Education Director, School Psychologists, and the Instructional Support Teacher

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Activity - Michigan Council for Exceptional Children Conference - Teachers	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
3 teachers will attend the Michigan Council for Exceptional Children Conference in Grand Rapids on 3/2 and 3/3/16. Schools: All Schools	Professional Learning			03/02/2016	03/03/2016	\$1457	Title II Part A, Title II Part A, Title II Part A, Title II Part A	Curriculum Director and Special Education Director

Activity - Michigan Council for Exceptional Children Conference - Administrator	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The special education director will attend the Michigan Council for Exceptional Children Conference in Grand Rapids on 3/2 and 3/3/16. Schools: All Schools	Professional Learning			03/02/2016	03/03/2016	\$320	Title II Part A, Title II Part A	Curriculum Director and Special Education Director

Activity - Assessment and Progress Monitoring PD	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
19 special education teachers will learn about the use of summative and formative assessment, along with how to progress monitor rates of improvement, for the purpose of improving instruction. The PD will be facilitated by the district's special education director, and its school psychologists. Schools: All Schools	Professional Learning			09/01/2015	06/30/2016	\$855	Title II Part A	Curriculum Director and Special Education Director

Strategy 4:

Mathematics, Literacy, and Behavior Support - K-12 teachers will receive training during the school year on how to implement explicit, research-based instructional strategies and practices through Ingham ISD's Literacy, Math, and Behavior Academies.

Category:

Research Cited: MiBLiSi Scale-up Research; Ingham ISD

Tier: Tier 1

Activity - Math, Literacy, and Behavior Academy	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
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243 K-12 teachers will receive 239 units of Tier 1, 2, and 3 training during the school year on how to implement explicit, research-based instructional strategies, practices and interventions through Ingham ISD's Literacy, Math, and Behavior Academies. The incremental cost is \$24.24 per unit. These days are not part of the district's required PD days and the block fee for this PD is \$5,794 with sub costs of \$10,858. Schools: All Schools	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$16652	Title II Part A, Title II Part A	Teachers, Special Education Director, Principals, and the Curriculum Director
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Strategy 5:

Title I Summer School for Grades 6-8 - A summer school will run during the summer of 2016 to give targeted Title I students in grades 6-8 a jump-start on the new school year. All core content areas will be addressed with special emphasis on reading and mathematics.

Category: Other - Core Subjects and Collaboration

Research Cited: ISD MTSS research

Tier: Tier 2

Activity - Summer School Teachers	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Summer School Teachers- for 5 days/week, for 3 weeks and 1 planning day, (16 days) for 6 teachers to provide Middle School 6-8 students, during the summer of 2016, a jump-start on the new school year. The teachers will work 8 hours/day, 5 days/week, for a 16 day summer school session @ \$24.27/hr. Schools: Mason Middle School	Academic Support Program			06/15/2015	08/21/2015	\$30433	Title I Part A	Executive Director of Curriculum/ Title I Director, Middle School Principal

Goal 2: All Mason students will be proficient in math

Measurable Objective 1:

90% of Pre-K, Kindergarten, First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth, Tenth, Eleventh, Twelfth, Postsecondary, Adult and Ungraded grade Black or African-American, Asian, Bottom 30%, White, Economically Disadvantaged, Gifted and Talented, Hispanic or Latino, Students with Disabilities, English Learners, Two or More Races, American Indian or Alaska Native and Native Hawaiian or Other Pacific Islander students will demonstrate a proficiency in fact fluency, numeracy, computation, application, explaining and understanding concepts, and problem solving in Mathematics by 06/10/2016 as measured by State assessments, math common/interim assessments, and AIMSweb benchmark screener scores..

Strategy 1:

Math Fact and Number Fluency (Tiers 1, 2, and 3) - K-2 teachers and resource room teachers will implement best practice strategies for building fluency with addition and subtraction to include concepts, skills, application, and problem solving. Teachers in grades 3 to 5 will implement strategies for building fluency with multiplication and division and also for understanding area, perimeter and fractions, and math vocabulary.

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Category:

Research Cited: Math research: A Story of Units: A Curriculum Overview for grades K-5. Engage NY www.p12.nysed.gov/ciai/common_core_standards; www.achievethecore.org Children's Mathematics-Cognitively Guided Instruction, Carpenter, Fennema, Franke, Levi (1999). The Mathematical Brain, Butterworth (1999). How to Differentiate Instruction in Mixed-Ability Classrooms, Tomlinson (1995). Windows of Opportunity: Mathematics for Teaching and Learning, Sowder (1992). Algebraic Thinking, Grades K-12: Readings from NCTM's School-Based Journals and Other Publications, Moses (2004). Whole-Faculty Study Groups: A Powerful Way to Change Schools and Enhance Learning, Murphy and Lick (1998). The Challenge of School Change, Fullan (1997). Getting Excited About Data: How to Combine People, Passion and Proof, Holcomb (1999). Engaging the Eye Generation: Visual Strategies for the K-5 Classroom, Riddle (2009). Assisting Students Struggling with Mathematics: Response to Intervention (RtI) for Elementary and Middle Schools, What Works Clearinghouse (2009). Explicit Instruction, Archer (2010).

Tier: Tier 1

Activity - Math Fluency Intervention (Tier II and III)	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All staff will implement small group or one-on one Tier II intervention support in developing math fact fluency in addition, subtraction, multiplication and division. Schools: Alaiedon Elementary School, North Aurelius Elementary School, Steele Street Elementary School	Academic Support Program	Tier 2	Implement	09/08/2015	06/10/2016	\$0	No Funding Required	K-5 teachers, principals and the instructional support teacher
Activity - Math Journals (All Tiers)	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All K-5 teachers and resource room teachers will use math journals as a tool for comprehending complex math concepts and enhancing problem solving skills. Schools: Alaiedon Elementary School, North Aurelius Elementary School, Steele Street Elementary School	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$3000	General Fund	Principals, K-5 teachers, and Instructional Support Teacher
Activity - Math Progress Monitoring	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

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Mason Public Schools (Ingham)

K-5 teachers will administer math fact fluency assessments to all students on a weekly basis to track student progress (K-2 addition and subtraction / 3-5 multiplication and division). Students will be identified for additional support if not showing mastery on the assessments. Schools: Alaiedon Elementary School, North Aurelius Elementary School, Steele Street Elementary School	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$3000	General Fund	Principals, K-5 teachers, and the Instructional Support Teacher
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Strategy 2:

Math Curriculum Review - Mason Public Schools will participate in the Ingham ISD Math curricular review. The goal of the review is to select common K-12 math programs countywide.

Category:

Research Cited: Ingham ISD

Tier: Tier 1

Activity - Math Curricular Review	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Mason Public Schools will participate in Ingham ISD's math curricular review and explore the various K-12 math programs that are selected for possible countywide implementation. Schools: All Schools	Materials, Academic Support Program, Professional Learning, Technology, Curriculum Development, Supplemental Materials	Tier 1	Getting Ready	07/01/2015	06/10/2016	\$0	No Funding Required	Curriculum Director, Superintendent, Chief Financial Officer, Math Curriculum Council, Building Principals, IT director, and Special Education Director

Strategy 3:

K-12 Math Curriculum Alignment - Teachers will work collaboratively to identify critical math instructional concepts and major emphasis clusters for each grade level to ensure alignment to the Common Core State Standards. To facilitate this process teachers/grade levels/departments will utilize the Survey of Enacted Curriculum
Category:

Research Cited: Children's Mathematics-Cognitvely Guided Instruction, Carpenter, Fennema, Franke, Levi (1999). The Mathematical Brain, Butterworth (1999). How to Differentiate Instruction in Mixed-Ability Classrooms, Tomilson (1995). Windows of Opportunity: Mathematics Teaching and Learning, Sowder (1992). Algebraic Thinking, Grades K-12: Readings from NCTM's School-Based Journals and Other Publications, Moses (2004). Whole-Faculty Study Groups: A Powerful Way to Change Schools and Enhance Learning, Murphy and Lick (1998). the Challenge of School Change, Fullan (1997). Getting Excited about Data: How to Combine

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People, Passion and Proof, Holcomb (1999). engaging the Eye Generation: Visual Strategies for the K-5 Classroom, Riddle (2009). Assisting Students Struggling with Mathematics: Response to Intervention (Rtl) for Elementary and Middle Schools, What Works Clearinghouse (2009). Explicit Instruction, Archer (2010).

Tier: Tier 1

Activity - Math Collaborative Planning	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
K-12 teachers will work collaboratively by grade level and department to compare horizontally and vertically the district's various math programs with the Math Common Core State Standards. To assist with this process teachers, grade level teams, and departments will utilize the Survey of Enacted Curriculum. The cost of the Survey of Enacted Curriculum is \$20 per subject. Schools: All Schools	Curriculum Development	Tier 1	Implement	08/31/2015	06/10/2016	\$20	General Fund	Curriculum Director, Principals, Teachers, and the Instructional Support Teacher

Activity - Math Curriculum Maps	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Grade level teams and departments will develop a math curriculum map that's aligned both horizontally and vertically with the Common Core State Standards. The Map will indicate the approximate number of instructional days designated for each unit / math concept. Schools: All Schools	Curriculum Development	Tier 1	Implement	08/31/2015	06/10/2016	\$0	No Funding Required	Teachers, Principals, Instructional Support Teacher, and the Curriculum Director

Activity - INSPECT Item Bank PD	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
7th/8th grade math teachers will receive 1-day of training from the district instructional support teacher on the Illuminate Education Item bank and how it can be used to enhance classroom instruction. Schools: Mason Middle School	Professional Learning			08/01/2015	06/30/2016	\$445	Title II Part A	Executive Director of Curriculum and Middle School Principal

Activity - INSPECT Item Bank PD	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
6th grade teachers of math will receive 1-day of training from the district instructional support teacher on the Illuminate Education Item bank and how it can be used to enhance classroom instruction. Schools: Mason Middle School	Professional Learning			08/01/2015	06/30/2016	\$801	Title II Part A	Curriculum Director and Middle School Principal

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Activity - Assessment and Common Core Math PD	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
45 elementary teachers will participate in professional development led by the district instructional support teacher in learning about the common core state standards in math and about standards based reporting/grading for the purpose of improving teaching and learning. Schools: Alaiedon Elementary School, North Aurelius Elementary School, Steele Street Elementary School	Professional Learning			09/01/2015	06/30/2016	\$2025	Title II Part A	Elementary Principals and the Curriculum Director

Goal 3: All Mason students' proficiency in core and elective content areas will increase

Measurable Objective 1:

90% of Pre-K, Kindergarten, First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth, Tenth, Eleventh, Twelfth, Postsecondary, Adult and Ungraded grade Black or African-American, Asian, Bottom 30%, White, Economically Disadvantaged, Gifted and Talented, Hispanic or Latino, Students with Disabilities, English Learners, Two or More Races, American Indian or Alaska Native and Native Hawaiian or Other Pacific Islander students will demonstrate a proficiency in all content areas due to increased student engagement and the use of Instructional Best-Practices in Practical Living by 06/10/2016 as measured by State assessments formative assessments, AIMSweb screeners, and District common summative assessments.

Strategy 1:

Instructional Rounds - Teachers in their respective content areas will work with Dr. Jan Alleman (MSU) on creating engaging lessons and using gold-standard, instructional best-practices. The planned lesson will be taught by one of the teachers while the other teachers observe the students for their engagement and the teacher's use of best practices. After the lesson is taught Dr. Alleman and the teachers will debrief to discuss the success of the lesson, reflect on the practices to engage students, and the best practices utilized.

Category:

Research Cited: <http://www.ascd.org/publications/books/107034/chapters/Student-Motivation,-Engagement,-and-Achievement.aspx>. Instructional Rounds in Education, by Elizabeth A. City, Richard F. Elmore, Sarah E. Fiarman, and Lee Teitel. Visible Learning: A Synthesis of Over 800 Meta-Analyses Relating to Achievement, John Hattie (2008).

Tier: Tier 1

Activity - Instructional Rounds, Best Practice, and Student Engagement	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
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Mason Public Schools (Ingham)

Dr. Jan Alleman will provide 30 days of coaching, and facilitating Instructional Rounds in all 5 district schools with all K-12 staff with the focus being on student engagement, feedback, formative assessment, small group instruction, high quality questioning, and other research-based best practices as a way to improve student achievement in all content areas. Schools: All Schools	Professional Learning	Tier 1	Implement	08/31/2015	06/10/2016	\$14283	Title II Part A, Title II Part A	Teachers, principals, special education director, curriculum director, and the instructional support teacher
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Strategy 2:

Leadership - Building administrators, the special education director, the curriculum director and the superintendent will participate in Professional Development with Dr. Jan Alleman (MSU) and Gary Rider (Michigan Leadership Institute) in regard to Instructional Rounds, instructional leadership, and Gold-Standard, Research-Based, Instructional Best Practices, and effective leadership. Administrators will receive both whole group PD and individual PD sessions from Dr. Alleman with the intent of enhancing their Instructional Leadership skills, providing better feedback to teachers, systematizing best practice instruction, and increasing student engagement through improved instruction. Gary Rider will provide one day of whole-group PD on effective leadership and effective leadership teams.

Category:

Research Cited: <http://www.ascd.org/publications/books/107034/chapters/Student-Motivation,-Engagement,-and-Achievement.aspx>. Instructional Rounds in Education, by Elizabeth A. City, Richard F. Elmore, Sarah E. Fiarman, and Lee Teitel. Visible Learning: A Synthesis of Over 800 Meta-Analyses Relating to Achievement, John Hattie (2008). What Works Clearinghouse.

Tier: Tier 1

Activity - Instructional Leadership PD	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Dr. Dave Chapin coach the district's 5 Principals, 2 assistant principals and 1 special education director regarding instructional leadership, crucial conversations with staff, and effective building management. Dr. Chapin will also participate in the district's 8 Instructional Rounds, the instructional rounds debriefings, 2 administrative retreats, and the 3 district data days. Schools: All Schools	Professional Learning	Tier 1	Implement	08/10/2015	06/10/2016	\$5500	Title II Part A	Executive Director of Curriculum, Superintendent, Building Principals, and Special Education Director

Activity - Effective Leadership PD	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
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Mason Public Schools (Ingham)

Gary Rider from the Michigan Leadership Institute will provide 1-day of PD to Mason's 5 principals, 2 assistant principals, 1 special education director, the curriculum director, and the superintendent on effective leadership and developing effective leadership teams in order to improve student achievement in all content areas. Schools: All Schools	Professional Learning	Tier 1	Implement	08/10/2015	08/11/2015	\$948	Title II Part A, Title II Part A	Principals, assistant principals, special education director, curriculum director, and the superintendent
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Activity - Principals' Network	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The middle and high school assistant principals will participate in the Michigan Association of Secondary School Principals, "The Network - Everything a Principal Needs to Know" training and networking program for new and aspiring principals in order to increase and enhance their leadership skills. Schools: Mason High School, Mason Middle School	Other, Professional Learning	Tier 1		08/01/2015	06/30/2016	\$1950	Title II Part A	Director of Curriculum, High School and Middle School Principals

Strategy 3:

Technology Integration PD - All K-12 teachers will be provided with ongoing PD on the use of instructional technology to improve classroom instruction.

Category: Technology

Research Cited: What Works Clearinghouse

Tier: Tier 1

Activity - Instructional Technology Professional Development	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
K-12 staff will be provided with 2 days of instructional technology professional development. Staff will select from a variety of 1-hour instructional technology sessions registering for a minimum of 6 hours of PD over the 2 days. 15 teachers will provide 14 hours of Instructional Technology PD over the 2 days and be provided with a \$300 stipend. Schools: All Schools	Professional Learning	Tier 1		08/31/2015	09/03/2015	\$6390	Title II Part A	Teachers, principals, special education director, instructional support teacher, and the curriculum director

Activity - MACUL Conference	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
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Mason Public Schools (Ingham)

Eight K-12 teachers will attend the Michigan Association for Computer Users Association in Learning (MACUL) conference in Grand Rapids on March 10 and 11, 2016. Schools: All Schools	Technology			03/10/2016	03/11/2016	\$3240	Title II Part A, Title II Part A, Title II Part A, Title II Part A	Curriculum Director and Principals
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Strategy 4:

Science Conference (MSTA) - 6-12 Science teachers will attend the Michigan Science Teacher Association Conference.

Category:

Research Cited: Michigan Science Teacher Association. What Works Clearinghouse.

Tier: Tier 1

Activity - MSTA Annual Conference	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Five science teachers will attend the Michigan Science Teacher Association (MSTA) conference on March 3 and 4 2016 to learn best practice strategies in science instruction and to collaborate with other Michigan science teachers. Schools: Mason High School, Mason Middle School	Professional Learning	Tier 1		03/03/2016	03/04/2016	\$1373	Title II Part A, Title II Part A, Title II Part A	Science Teachers, Middle and High School Principals, and the Curriculum Director

Strategy 5:

Big Lessons - Groups of North Aurelius students will participate in four "Big" lessons in which students participate in an in-depth study, for one-week annually, of the biological sciences, history, and science at various off-site locations.

Category: Other - Core Subjects

Research Cited: <http://biglesson.org>

Tier:

Activity - Big Zoo Lesson	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Dr. Jan Alleman will provide coaching to elementary teachers to strengthen the instruction surrounding the Big Zoo Lesson in which students participate in an in-depth study of the biological sciences at Potter Park Zoo for one week. Schools: North Aurelius Elementary School	Professional Learning			01/01/2016	06/30/2016	\$801	Title II Part A	Executive Director of Curriculum and North Aurelius Principal

District Improvement Plan

Mason Public Schools (Ingham)

Strategy 6:

Professional Learning Community (PLC) - Mason administrators will learn about the constructs of the Professional Learning Community (PLC) and how to effectively implement the associated protocols.

Category: Other - Core Subjects and Collaboration

Research Cited: DuFour, R., DuFour, R., & Eaker, R. (Originally Published 2008; Updated 2015).

A review of research on the impact of professional learning communities on teaching practice and student learning Vicki Vescio, Dorene Ross, Alyson Adams.

Guskey, T. (1998). Hord, S., Meehan, M., Orletsky, S., & Sattes, B. (1999).

Tier:

Activity - PLC Conference - Teachers	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
9 K-12 teachers to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training staff on the constructs of the PLC and how to effectively implement the associated protocols. Schools: All Schools	Professional Learning			08/02/2016	08/05/2016	\$10976	Title II Part A, Title II Part A, Title II Part A, Title II Part A	Curriculum Director and Principals

Activity - PLC Conference - Administrators	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
This item will pay the registration fee for 10 Administrators (5 principals, 2 assistant principals, 1 special education director, 1 curriculum director and 1 superintendent) to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training administrators on the constructs of the PLC and how-to effectively implement the associated protocols across the district; moreover, to train teachers. Schools: All Schools	Professional Learning			08/02/2016	08/05/2016	\$11782	Title II Part A, Title II Part A, Title II Part A, Title II Part A	Superintendent, Curriculum Director, Principals, and Special Education Director

Activity - PLC Implementation PD	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
A PD facilitator from Solution Tree will provide training on Professional Learning Communities (PLC) for the purpose of training all K-12 staff on the constructs of the PLC and how to effectively implement the associated protocols. Schools: All Schools	Professional Learning			08/31/2016	09/01/2016	\$7500	Title II Part A	Superintendent, curriculum Director, principals, and teachers

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Strategy 7:

Best Practice in Middle School Instruction - Middle School Teachers will attend the 2016 Michigan Association of Middle School Educators Conference on March 4, 2016 for the purpose of learning about best practice instructional strategies at the middle level to improve teaching and learning.

Category: Other - Core Subject and Electives

Research Cited: Michigan Association of Middle School Educators

Tier:

Activity - MAMSE Conference	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Two middle school teachers will attend the 2016 Michigan Association of Middle School Educators Conference on March 4, 2016 held in Lincoln Park, Michigan. Schools: Mason Middle School	Professional Learning			03/04/2016	03/04/2016	\$512	Title II Part A, Title II Part A, Title II Part A	Curriculum Director and Middle School Principal

Goal 4: All Mason students will write proficiently

Measurable Objective 1:

90% of Pre-K, Kindergarten, First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth, Tenth, Eleventh, Twelfth, Postsecondary, Adult and Ungraded grade Black or African-American, Asian, Bottom 25%, Bottom 30%, White, Economically Disadvantaged, Free/Reduced Lunch, Gifted and Talented, Hispanic or Latino, Improvement from 10th to 12th Grade, Improvement from 8th to 10th Grade, Students with Disabilities, English Learners, Two or More Races, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander and Top 75% students will demonstrate a proficiency in informational writing that includes opinion and personal essays in English Language Arts in Writing by 06/10/2016 as measured by MAISA, Lucy Calkins Writing Rubrics, and State standardized tests..

Strategy 1:

MAISA Writing - All K-5 staff, including special education staff, will continue implementing MAISA (Michigan Association of Intermediate School Administrators) units constantly at each grade level. The MAISA units include opinion and personal essay writing that's aligned to the Common Core State Standards.

Category:

Research Cited: The What Works Clearinghouse standards and their relevance to data-driven decision making at the school level: ies.ed.gov/ncee/wwc/pdf/practiceguides/dddm_pg_092909.pdf.

Michigan Standards and Benchmarks; Literacy for the 21st Century/A Balanced Approach by Gail E.

Tompkins; Classroom Instruction that Works by Robert Marzano, et.al.; Reading with Meaning by Debbie

Miller; Making the Most of Small Groups: Differentiation for all by Debbie Diller. Reading First, part of

the No Child Left Behind Act of 2001, Response to Interventions (RtI)/Bernhardt & Heibert.

Lucy Calkins Units of Study For Primary Writing: A Year Long Curriculum; Lucy Calkins and Leah Mermelstein. Heinemann Publishing 2005

Tier: Tier 1

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Activity - Informational Writing Professional Development	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
<p>All K-5 staff will attend collaborative planning sessions and PD to focus on the implementation of the MAISA writing units and rubrics, especially opinion, research and personal essay, to support the Common Core State Standards and writing across the content areas (Social Studies and Science). The presenter (Bridgette Smith) will be paid \$1,200.</p> <p>Schools: Alaiedon Elementary School, North Aurelius Elementary School, Steele Street Elementary School</p>	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$1453	Title II Part A, Title II Part A, Title II Part A	K-5 teachers, Building Principals, and the Executive Director of Curriculum

Activity - Progress Monitoring of Writing	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
<p>All staff will meet three times per year to monitor the improvement of writing by reviewing and assessing writing samples using MAISA and M-STEP rubrics. Common Core State Standard grade level samples of student writing will be used for comparison purposes to identify appropriate examples of writing samples at each grade level. Staff will review writing samples using district rubrics across grade levels and vertically. Writing sample reviews will take place during staff collaborative professional development sessions and at District Data Days to generate improvement in writing.</p> <p>Schools: Alaiedon Elementary School, North Aurelius Elementary School, Steele Street Elementary School</p>	Teacher Collaboration	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	No Funding Required	K-5 Staff, Building Principals, Curriculum Director

Activity - Mentor Texts	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
<p>Mentor texts will continue to be used K-5 to support the implementation of the MAISA Writing Units at each grade level. Immersion in stories and text from different genres will strengthen student comprehension and writing in a reciprocal manner.</p> <p>Schools: Alaiedon Elementary School, North Aurelius Elementary School, Steele Street Elementary School</p>	Academic Support Program	Tier 1		09/08/2015	06/10/2016	\$2400	General Fund	K-5 teachers, principals, and the curriculum director

Activity - Writing Across the Curriculum	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

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All K-12 teachers will integrate writing across the curriculum (especially in social studies and science) to support understanding of concepts and State standards. Students will analyze, interpret data, engage in arguments to support an opinion, communicate information, and demonstrate understanding of core ideas in writing. Schools: All Schools	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$0	No Funding Required	All staff, principals and the curriculum director
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Activity - MiELA Conference	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
2 K-5 teachers will attend the MiELA Network conference June 28, 2016 to June 30, 2016 for the purpose of Writing that's focused on effective implementation of MAISA Model Writing Units, classroom practices, essential student learning, and quality feedback. Schools: Alaiedon Elementary School, North Aurelius Elementary School, Steele Street Elementary School	Professional Learning			06/28/2016	06/30/2016	\$766	Title II Part A	Curriculum Director and Elementary Principals

Activity - Writing Rubrics and Close and Critical Reading	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Bridget Smith of Literacy Consulting Services will facilitate PD for Steele Elementary K-5 teachers for 1 day for the purpose of reviewing student writing sample using the rubrics from "Writing Pathways," and to learn about close and critical reading strategies. Schools: Steele Street Elementary School	Professional Learning			09/01/2015	06/30/2016	\$1453	Title I Part A, Title I Part A, Title I Part A	Principal

Strategy 2:

Writing Support - Students performing less than proficient in writing, as identified on the State assessments and district rubrics, will receive additional intervention support from classroom teachers and instructional support staff. All teachers will utilize gathered data to make data-driven instructional intervention decisions.

Category:

Research Cited: Lucy Calkins Units of Study. Calkins, Lucy; The What Works Clearinghouse standards and their relevance to data-driven decision-making at the school level: ies.ed.gov/ncee/wwc/pdf/practiceguides/dddm_pg_092909.pdf.

Tier: Tier 2

Activity - Guided Writing and Conferencing	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

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All teachers of writing and support staff will provide additional guided writing and conduct collaborations sessions at all grade levels and in departments to identify students needing additional writing support. Illuminate Education and various checklists will be used to guide data-driven instructional interventions. Schools: All Schools	Academic Support Program	Tier 2	Implement	09/08/2015	06/10/2016	\$0	No Funding Required	Teachers in relevant subjects, principals, and the curriculum director
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Strategy 3:

Writing for Evidence - Students performing less than proficient in writing, as identified by State assessments and district writing rubrics, will receive additional intervention support from classroom teachers and instructional support staff. Teachers and support staff will provide additional guided writing and participate in collaboration sessions at all grade levels/departments to identify students needing additional writing support. Checklists and Illuminate Education will be utilized to guide data driven instructional interventions.

Category:

Research Cited: Lucy Calkins Units of Study. Calkins, Lucy; The What Works Clearinghouse standards and their relevance to data-driven decision-making at the school level:

ies.ed.gov/ncee/wwc/pdf/practiceguides/dddm_pg_092909.pdf.

Tier: Tier 2

Activity - Argumentative and Opinion Writing	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All students in all subjects, will submit one writing sample per trimester/semester that uses evidence to inform or make an argument in response to ideas, events, or facts that were presented in the texts they read. Students in grades 2 to 12 will submit typed publications of their work. Schools: All Schools	Other	Tier 1		09/10/2015	06/10/2016	\$0	No Funding Required	Teachers, principals, and the curriculum director

Goal 5: All Mason students will read proficiently

Measurable Objective 1:

90% of Pre-K, Kindergarten, First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth, Tenth, Eleventh, Twelfth, Postsecondary, Adult and Ungraded grade Black or African-American, Asian, Bottom 25%, Bottom 30%, White, Economically Disadvantaged, Free/Reduced Lunch, Gifted and Talented, Hispanic or Latino, Improvement from 10th to 12th Grade, Improvement from 8th to 10th Grade, Students with Disabilities, English Learners, Two or More Races, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander and Top 75% students will demonstrate a proficiency of reading foundational skills, comprehension, and fluency in English Language Arts by 06/10/2016 as measured by State assessment scores, AIMSweb screener scores, and Benchmark Assessment System (BAS) scores.

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Strategy 1:

Data Systems / Progress Monitoring - Administrators and teachers will implement a multi-tiered system of support model using data systems and a data-based decision making process.

Category:

Research Cited: The What Works Clearinghouse standards and their relevance to data-driven decision making at the school

level:http://ies.ed.gov/ncee/wwc/pdf/practice_guides/dddm_pg_092909.pdf

Tier: Tier 2

Activity - Progress Monitoring	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All K-5 staff will maintain a progress monitoring system/notebook to identify tier II and III students, monitor achievement and effectiveness of core instruction. Running records will be the primary reading formative assessment for grades K-3. Comprehension strategy assessments (BAS and AIMSweb) will be used to monitor the effectiveness of strategy instruction in grades 3-5 in addition to running records for struggling students. Schools: Alaiedon Elementary School, North Aurelius Elementary School, Steele Street Elementary School	Academic Support Program	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	No Funding Required	K-5 teachers, principals and the curriculum director
Activity - Data Analysis and Dialogue	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Three times per year staff will meet in grade level or department teams to review assessments, adjust instruction, and develop intervention plans for struggling students. Grade level / departments will meet for one hour per team. To cover for the teachers 9 floating subs will be needed K-5, 9 floating subs 6-8, and 9 floating subs 9-12 for a total of 27 full day subs. Schools: All Schools	Academic Support Program	Tier 1	Monitor	09/08/2015	06/10/2016	\$7209	General Fund	Teachers, principals, and the curriculum director
Activity - Data Review / Individual Development Plans	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

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Teachers will meet during collaborative planning sessions once per month in grade level teams and department teams to analyze and integrate all sources of data such as AIMSweb data, State Assessment data, BAS formative data, common assessments, and so forth to develop individualized plans for struggling students.	Academic Support Program	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	No Funding Required	Teachers, principals, and the curriculum director
Schools: All Schools								

Activity - Progress monitoring Tier II and III	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
K-8 teachers, resource room teachers, and literacy teachers, will conduct progress monitoring assessments weekly for tier II and III students. Staff will maintain, monitor, and identify interventions for students.	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	No Funding Required	Teachers, principals, and the curriculum director
Schools: Alaiedon Elementary School, North Aurelius Elementary School, Steele Street Elementary School, Mason Middle School								

Strategy 2:

Online Levelled Readers - K-5 students will receive access to online leveled readers.

Category:

Research Cited: https://www.readinga-z.com/updates/reading_az_white_paper.pdf

Tier: Tier 1

Activity - Raz-Kids Online Levelled Reading Program	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
K-5 students will have access to Raz-Kids an online leveled reader program. Students will have access to online texts both inside the classroom and from home even during weekends, holidays and during the summer.	Technology	Tier 1		09/08/2015	09/08/2016	\$4588	Section 31a	Curriculum Director, K-5 teachers, and Principals
Schools: Alaiedon Elementary School, North Aurelius Elementary School, Steele Street Elementary School								

Strategy 3:

Student Centered Reading Instruction and Assessment - Educators will expand their own learning around reading instruction, and assessment for the purpose of supporting student-centered reading instruction that differentiates, builds critical thinking, and leads to independent readers and writers.

Category: English/Language Arts

Research Cited: Bell, J. (2004). Teaching multilevel classes in ESL. Toronto, Ontario, Canada: Pippin; Center for Applied Linguistics, 2007; Ellis, R. (2009). Task-based language teaching: Sorting out the misunderstandings. International Journal of Applied Linguistics, 19(3), 221-246.

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Tier: Tier 1

Activity - Michigan Reading Conference	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
12 K-12 teachers to attend the Michigan Reading Association Conference in Detroit, MI on 3/19/16, 3/20, and 3/21/16. Schools: All Schools	Professional Learning			03/19/2016	03/21/2016	\$7268	Title II Part A, Title II Part A, Title II Part A, Title II Part A	Curriculum Director and Principals

Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

Title II Part A

Activity Name	Activity Description	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Staff Responsible
Assessment and Progress Monitoring PD	19 special education teachers will learn about the use of summative and formative assessment, along with how to progress monitor rates of improvement, for the purpose of improving instruction. The PD will be facilitated by the district's special education director, and its school psychologists.	Professional Learning			09/01/2015	06/30/2016	\$855	Curriculum Director and Special Education Director
New Teacher Learning Academy	Dr. Jan Alleman will work with 9 new teachers for 7 days in their 1st through 3rd year in Mason. Teachers will receive training on classroom management, best practice instruction, instructional technology integration, observe other teachers, and participate in lesson studies. (7 days X \$350 per day = \$2,450)	Professional Learning	Tier 1		09/08/2015	06/10/2016	\$2450	Executive Director of Curriculum and the Instructional Support Teacher
MAMSE Conference	Two middle school teachers will attend the 2016 Michigan Association of Middle School Educators Conference on March 4, 2016 held in Lincoln Park, Michigan.	Professional Learning			03/04/2016	03/04/2016	\$178	Curriculum Director and Middle School Principal
PLC Conference - Teachers	9 K-12 teachers to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training staff on the constructs of the PLC and how to effectively implement the associated protocols.	Professional Learning			08/02/2016	08/05/2016	\$1080	Curriculum Director and Principals
PLC Implementation PD	A PD facilitator from Solution Tree will provide training on Professional Learning Communities (PLC) for the purpose of training all K-12 staff on the constructs of the PLC and how to effectively implement the associated protocols.	Professional Learning			08/31/2016	09/01/2016	\$7500	Superintendent, curriculum Director, principals, and teachers

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PLC Conference - Teachers	9 K-12 teachers to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training staff on the constructs of the PLC and how to effectively implement the associated protocols.	Professional Learning			08/02/2016	08/05/2016	\$720	Curriculum Director and Principals
Principals' Network	The middle and high school assistant principals will participate in the Michigan Association of Secondary School Principals, "The Network - Everything a Principal Needs to Know" training and networking program for new and aspiring principals in order to increase and enhance their leadership skills.	Other, Professional Learning	Tier 1		08/01/2015	06/30/2016	\$1950	Director of Curriculum, High School and Middle School Principals
MAMSE Conference	Two middle school teachers will attend the 2016 Michigan Association of Middle School Educators Conference on March 4, 2016 held in Lincoln Park, Michigan.	Professional Learning			03/04/2016	03/04/2016	\$74	Curriculum Director and Middle School Principal
MSTA Annual Conference	Five science teachers will attend the Michigan Science Teacher Association (MSTA) conference on March 3 and 4 2016 to learn best practice strategies in science instruction and to collaborate with other Michigan science teachers.	Professional Learning	Tier 1		03/03/2016	03/04/2016	\$800	Science Teachers, Middle and High School Principals, and the Curriculum Director
Visible Learning	Teachers in the New Teacher Academy Program along with the District Instructional Support Teacher will attend Visible Learning PD based on John Hattie's work.	Professional Learning			08/01/2015	06/30/2016	\$650	Executive Director of Curriculum and Principals
PLC Conference - Teachers	9 K-12 teachers to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training staff on the constructs of the PLC and how to effectively implement the associated protocols.	Professional Learning			08/02/2016	08/05/2016	\$5841	Curriculum Director and Principals
PLC Conference - Administrators	This item will pay the registration fee for 10 Administrators (5 principals, 2 assistant principals, 1 special education director, 1 curriculum director and 1 superintendent) to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training administrators on the constructs of the PLC and how-to effectively implement the associated protocols across the district; moreover, to train teachers.	Professional Learning			08/02/2016	08/05/2016	\$6490	Superintendent, Curriculum Director, Principals, and Special Education Director

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Instructional Technology Professional Development	K-12 staff will be provided with 2 days of instructional technology professional development. Staff will select from a variety of 1-hour instructional technology sessions registering for a minimum of 6 hours of PD over the 2 days. 15 teachers will provide 14 hours of Instructional Technology PD over the 2 days and be provided with a \$300 stipend.	Professional Learning	Tier 1		08/31/2015	09/03/2015	\$6390	Teachers, principals, special education director, instructional support teacher, and the curriculum director
Effective Leadership PD	Gary Rider from the Michigan Leadership Institute will provide 1-day of PD to Mason's 5 principals, 2 assistant principals, 1 special education director, the curriculum director, and the superintendent on effective leadership and developing effective leadership teams in order to improve student achievement in all content areas.	Professional Learning	Tier 1	Implement	08/10/2015	08/11/2015	\$750	Principals, assistant principals, special education director, curriculum director, and the superintendent
Michigan Reading Conference	12 K-12 teachers to attend the Michigan Reading Association Conference in Detroit, MI on 3/19/16, 3/20, and 3/21/16.	Professional Learning			03/19/2016	03/21/2016	\$3180	Curriculum Director and Principals
New and Probationary Teacher PD	The District Instructional Support Teacher will provide 1-day of professional development to 28 new K-12 teachers in their 1st through 5th years in the district. Teachers will receive training on classroom management, best practice instruction, student engagement, and instructional technology integration.	Professional Learning	Tier 1		08/27/2015	06/10/2016	\$276	Instructional Support Teacher, Teachers, and the Curriculum Director
Informational Writing Professional Development	All K-5 staff will attend collaborative planning sessions and PD to focus on the implementation of the MAISA writing units and rubrics, especially opinion, research and personal essay, to support the Common Core State Standards and writing across the content areas (Social Studies and Science). The presenter (Bridgette Smith) will be paid \$1,200.	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$132	K-5 teachers, Building Principals, and the Executive Director of Curriculum
MAMSE Conference	Two middle school teachers will attend the 2016 Michigan Association of Middle School Educators Conference on March 4, 2016 held in Lincoln Park, Michigan.	Professional Learning			03/04/2016	03/04/2016	\$260	Curriculum Director and Middle School Principal
MACUL Conference	Eight K-12 teachers will attend the Michigan Association for Computer Users Association in Learning (MACUL) conference in Grand Rapids on March 10 and 11, 2016.	Technology			03/10/2016	03/11/2016	\$96	Curriculum Director and Principals

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Michigan Reading Conference	12 K-12 teachers to attend the Michigan Reading Association Conference in Detroit, MI on 3/19/16, 3/20, and 3/21/16.	Professional Learning			03/19/2016	03/21/2016	\$720	Curriculum Director and Principals
INSPECT Item Bank PD	7th/8th grade math teachers will receive 1-day of training from the district instructional support teacher on the Illuminate Education Item bank and how it can be used to enhance classroom instruction.	Professional Learning			08/01/2015	06/30/2016	\$445	Executive Director of Curriculum and Middle School Principal
MiELA Conference	2 K-5 teachers will attend the MiELA Network conference June 28, 2016 to June 30, 2016 for the purpose of Writing that's focused on effective implementation of MAISA Model Writing Units, classroom practices, essential student learning, and quality feedback.	Professional Learning			06/28/2016	06/30/2016	\$766	Curriculum Director and Elementary Principals
Instructional Rounds, Best Practice, and Student Engagement	Dr. Jan Alleman will provide 30 days of coaching, and facilitating Instructional Rounds in all 5 district schools with all K-12 staff with the focus being on student engagement, feedback, formative assessment, small group instruction, high quality questioning, and other research-based best practices as a way to improve student achievement in all content areas.	Professional Learning	Tier 1	Implement	08/31/2015	06/10/2016	\$10500	Teachers, principals, special education director, curriculum director, and the instructional support teacher
Informational Writing Professional Development	All K-5 staff will attend collaborative planning sessions and PD to focus on the implementation of the MAISA writing units and rubrics, especially opinion, research and personal essay, to support the Common Core State Standards and writing across the content areas (Social Studies and Science). The presenter (Bridgette Smith) will be paid \$1,200.	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$1200	K-5 teachers, Building Principals, and the Executive Director of Curriculum
Instructional Rounds, Best Practice, and Student Engagement	Dr. Jan Alleman will provide 30 days of coaching, and facilitating Instructional Rounds in all 5 district schools with all K-12 staff with the focus being on student engagement, feedback, formative assessment, small group instruction, high quality questioning, and other research-based best practices as a way to improve student achievement in all content areas.	Professional Learning	Tier 1	Implement	08/31/2015	06/10/2016	\$3783	Teachers, principals, special education director, curriculum director, and the instructional support teacher
MACUL Conference	Eight K-12 teachers will attend the Michigan Association for Computer Users Association in Learning (MACUL) conference in Grand Rapids on March 10 and 11, 2016.	Technology			03/10/2016	03/11/2016	\$900	Curriculum Director and Principals

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Michigan Council for Exceptional Children Conference - Teachers	3 teachers will attend the Michigan Council for Exceptional Children Conference in Grand Rapids on 3/2 and 3/3/16.	Professional Learning			03/02/2016	03/03/2016	\$400	Curriculum Director and Special Education Director
Michigan Council for Exceptional Children Conference - Administrator	The special education director will attend the Michigan Council for Exceptional Children Conference in Grand Rapids on 3/2 and 3/3/16.	Professional Learning			03/02/2016	03/03/2016	\$30	Curriculum Director and Special Education Director
MACUL Conference	Eight K-12 teachers will attend the Michigan Association for Computer Users Association in Learning (MACUL) conference in Grand Rapids on March 10 and 11, 2016.	Technology			03/10/2016	03/11/2016	\$1560	Curriculum Director and Principals
Michigan Reading Conference	12 K-12 teachers to attend the Michigan Reading Association Conference in Detroit, MI on 3/19/16, 3/20, and 3/21/16.	Professional Learning			03/19/2016	03/21/2016	\$1068	Curriculum Director and Principals
MSTA Annual Conference	Five science teachers will attend the Michigan Science Teacher Association (MSTA) conference on March 3 and 4 2016 to learn best practice strategies in science instruction and to collaborate with other Michigan science teachers.	Professional Learning	Tier 1		03/03/2016	03/04/2016	\$445	Science Teachers, Middle and High School Principals, and the Curriculum Director
Math, Literacy, and Behavior Academy	243 K-12 teachers will receive 239 units of Tier 1, 2, and 3 training during the school year on how to implement explicit, research-based instructional strategies, practices and interventions through Ingham ISD's Literacy, Math, and Behavior Academies. The incremental cost is \$24.24 per unit. These days are not part of the district's required PD days and the block fee for this PD is \$5,794 with sub costs of \$10,858.	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$10858	Teachers, Special Education Director, Principals, and the Curriculum Director
Informational Writing Professional Development	All K-5 staff will attend collaborative planning sessions and PD to focus on the implementation of the MAISA writing units and rubrics, especially opinion, research and personal essay, to support the Common Core State Standards and writing across the content areas (Social Studies and Science). The presenter (Bridgette Smith) will be paid \$1,200.	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$121	K-5 teachers, Building Principals, and the Executive Director of Curriculum

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PLC Conference - Administrators	This item will pay the registration fee for 10 Administrators (5 principals, 2 assistant principals, 1 special education director, 1 curriculum director and 1 superintendent) to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training administrators on the constructs of the PLC and how-to effectively implement the associated protocols across the district; moreover, to train teachers.	Professional Learning			08/02/2016	08/05/2016	\$720	Superintendent, Curriculum Director, Principals, and Special Education Director
Big Zoo Lesson	Dr. Jan Alleman will provide coaching to elementary teachers to strengthen the instruction surrounding the Big Zoo Lesson in which students participate in an in-depth study of the biological sciences at Potter Park Zoo for one week.	Professional Learning			01/01/2016	06/30/2016	\$801	Executive Director of Curriculum and North Aurelius Principal
INSPECT Item Bank PD	6th grade teachers of math will receive 1-day of training from the district instructional support teacher on the Illuminate Education Item bank and how it can be used to enhance classroom instruction.	Professional Learning			08/01/2015	06/30/2016	\$801	Curriculum Director and Middle School Principal
Math, Literacy, and Behavior Academy	243 K-12 teachers will receive 239 units of Tier 1, 2, and 3 training during the school year on how to implement explicit, research-based instructional strategies, practices and interventions through Ingham ISD's Literacy, Math, and Behavior Academies. The incremental cost is \$24.24 per unit. These days are not part of the district's required PD days and the block fee for this PD is \$5,794 with sub costs of \$10,858.	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$5794	Teachers, Special Education Director, Principals, and the Curriculum Director
MACUL Conference	Eight K-12 teachers will attend the Michigan Association for Computer Users Association in Learning (MACUL) conference in Grand Rapids on March 10 and 11, 2016.	Technology			03/10/2016	03/11/2016	\$204	Curriculum Director and Principals
PLC Conference - Administrators	This item will pay the registration fee for 10 Administrators (5 principals, 2 assistant principals, 1 special education director, 1 curriculum director and 1 superintendent) to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training administrators on the constructs of the PLC and how-to effectively implement the associated protocols across the district; moreover, to train teachers.	Professional Learning			08/02/2016	08/05/2016	\$372	Superintendent, Curriculum Director, Principals, and Special Education Director
Michigan Reading Conference	12 K-12 teachers to attend the Michigan Reading Association Conference in Detroit, MI on 3/19/16, 3/20, and 3/21/16.	Professional Learning			03/19/2016	03/21/2016	\$1740	Curriculum Director and Principals

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Instructional Leadership PD	Dr. Dave Chapin coach the district's 5 Principals, 2 assistant principals and 1 special education director regarding instructional leadership, crucial conversations with staff, and effective building management. Dr. Chapin will also participate in the district's 8 Instructional Rounds, the instructional rounds debriefings, 2 administrative retreats, and the 3 district data days.	Professional Learning	Tier 1	Implement	08/10/2015	06/10/2016	\$5500	Executive Director of Curriculum, Superintendent, Building Principals, and Special Education Director
Assessment and Common Core Math PD	45 elementary teachers will participate in professional development led by the district instructional support teacher in learning about the common core state standards in math and about standards based reporting/grading for the purpose of improving teaching and learning.	Professional Learning			09/01/2015	06/30/2016	\$2025	Elementary Principals and the Curriculum Director
New Teacher Learning Academy	Dr. Jan Alleman will work with 9 new teachers for 7 days in their 1st through 3rd year in Mason. Teachers will receive training on classroom management, best practice instruction, instructional technology integration, observe other teachers, and participate in lesson studies. (7 days X \$350 per day = \$2,450)	Professional Learning	Tier 1		09/08/2015	06/10/2016	\$1602	Executive Director of Curriculum and the Instructional Support Teacher
PLC Conference - Teachers	9 K-12 teachers to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training staff on the constructs of the PLC and how to effectively implement the associated protocols.	Professional Learning			08/02/2016	08/05/2016	\$3000	Curriculum Director and Principals
Michigan Council for Exceptional Children Conference - Administrator	The special education director will attend the Michigan Council for Exceptional Children Conference in Grand Rapids on 3/2 and 3/3/16.	Professional Learning			03/02/2016	03/03/2016	\$290	Curriculum Director and Special Education Director
Michigan Council for Exceptional Children Conference - Teachers	3 teachers will attend the Michigan Council for Exceptional Children Conference in Grand Rapids on 3/2 and 3/3/16.	Professional Learning			03/02/2016	03/03/2016	\$90	Curriculum Director and Special Education Director
Relationships and attitude and their impact on instruction	Jack Brown will provide 1/2 day of professional development to all K-12 teachers on the importance of staff/student relationships and having a positive attitude to improve teaching and learning.	Professional Learning			09/01/2015	06/30/2016	\$300	Curriculum Director and Principals
Michigan Council for Exceptional Children Conference - Teachers	3 teachers will attend the Michigan Council for Exceptional Children Conference in Grand Rapids on 3/2 and 3/3/16.	Professional Learning			03/02/2016	03/03/2016	\$97	Curriculum Director and Special Education Director

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PLC Conference - Administrators	This item will pay the registration fee for 10 Administrators (5 principals, 2 assistant principals, 1 special education director, 1 curriculum director and 1 superintendent) to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training administrators on the constructs of the PLC and how-to effectively implement the associated protocols across the district; moreover, to train teachers.	Professional Learning			08/02/2016	08/05/2016	\$3000	Superintendent, Curriculum Director, Principals, and Special Education Director
Effective Leadership PD	Gary Rider from the Michigan Leadership Institute will provide 1-day of PD to Mason's 5 principals, 2 assistant principals, 1 special education director, the curriculum director, and the superintendent on effective leadership and developing effective leadership teams in order to improve student achievement in all content areas.	Professional Learning	Tier 1	Implement	08/10/2015	08/11/2015	\$198	Principals, assistant principals, special education director, curriculum director, and the superintendent
PLC Conference - Teachers	9 K-12 teachers to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training staff on the constructs of the PLC and how to effectively implement the associated protocols.	Professional Learning			08/02/2016	08/05/2016	\$335	Curriculum Director and Principals
MSTA Annual Conference	Five science teachers will attend the Michigan Science Teacher Association (MSTA) conference on March 3 and 4 2016 to learn best practice strategies in science instruction and to collaborate with other Michigan science teachers.	Professional Learning	Tier 1		03/03/2016	03/04/2016	\$128	Science Teachers, Middle and High School Principals, and the Curriculum Director
Michigan Council for Exceptional Children Conference - Teachers	3 teachers will attend the Michigan Council for Exceptional Children Conference in Grand Rapids on 3/2 and 3/3/16.	Professional Learning			03/02/2016	03/03/2016	\$870	Curriculum Director and Special Education Director

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PLC Conference - Administrators	This item will pay the registration fee for 10 Administrators (5 principals, 2 assistant principals, 1 special education director, 1 curriculum director and 1 superintendent) to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training administrators on the constructs of the PLC and how-to effectively implement the associated protocols across the district; moreover, to train teachers.	Professional Learning			08/02/2016	08/05/2016	\$1200	Superintendent, Curriculum Director, Principals, and Special Education Director
MACUL Conference	Eight K-12 teachers will attend the Michigan Association for Computer Users Association in Learning (MACUL) conference in Grand Rapids on March 10 and 11, 2016.	Technology			03/10/2016	03/11/2016	\$480	Curriculum Director and Principals
Michigan Reading Conference	12 K-12 teachers to attend the Michigan Reading Association Conference in Detroit, MI on 3/19/16, 3/20, and 3/21/16.	Professional Learning			03/19/2016	03/21/2016	\$560	Curriculum Director and Principals

General Fund

Activity Name	Activity Description	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Staff Responsible
Math Journals (All Tiers)	All K-5 teachers and resource room teachers will use math journals as a tool for comprehending complex math concepts and enhancing problem solving skills.	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$3000	Principals, K-5 teachers, and Instructional Support Teacher
Math Progress Monitoring	K-5 teachers will administer math fact fluency assessments to all students on a weekly basis to track student progress (K-2 addition and subtraction / 3-5 multiplication and division). Students will be identified for additional support if not showing mastery on the assessments.	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$3000	Principals, K-5 teachers, and the Instructional Support Teacher
Math Collaborative Planning	K-12 teachers will work collaboratively by grade level and department to compare horizontally and vertically the district's various math programs with the Math Common Core State Standards. To assist with this process teachers, grade level teams, and departments will utilize the Survey of Enacted Curriculum. The cost of the Survey of Enacted Curriculum is \$20 per subject.	Curriculum Development	Tier 1	Implement	08/31/2015	06/10/2016	\$20	Curriculum Director, Principals, Teachers, and the Instructional Support Teacher

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Curriculum Alignment	Teacher leaders, principals, and curriculum councils will coordinate with the Curriculum Office to ensure alignment to the Common Core State Standards and other relevant Standards. The Survey of Enacted Curriculum will be used to assist in this process for Math, ELA, Science, and Social Studies. Each grade level will form a 4 teacher team for each core subject area (ELA, Math, Social Studies, and Science) with 2 hours allowed for ensuring grade level alignment.	Policy and Process	Tier 1	Implement	09/08/2015	06/10/2016	\$10100	Executive Director of Curriculum, Principals, and the Instructional Support Teacher
Data Analysis and Dialogue	Three times per year staff will meet in grade level or department teams to review assessments, adjust instruction, and develop intervention plans for struggling students. Grade level / departments will meet for one hour per team. To cover for the teachers 9 floating subs will be needed K-5, 9 floating subs 6-8, and 9 floating subs 9-12 for a total of 27 full day subs.	Academic Support Program	Tier 1	Monitor	09/08/2015	06/10/2016	\$7209	Teachers, principals, and the curriculum director
Parent Letters about Interventions	Individualized letters sent to identified students/parents regarding potential intervention strategies and courses.	Parent Involvement	Tier 2	Monitor	09/02/2014	06/05/2015	\$2000	Building Principals
Mentor Texts	Mentor texts will continue to be used K-5 to support the implementation of the MAISA Writing Units at each grade level. Immersion in stories and text from different genres will strengthen student comprehension and writing in a reciprocal manner.	Academic Support Program	Tier 1		09/08/2015	06/10/2016	\$2400	K-5 teachers, principals, and the curriculum director
Common Assessments	Teacher leaders, principals, and curriculum councils will coordinate with the Curriculum Office to identify, develop, and analyze common assessments. The INSPECT Itembank by Illuminate Education will be used to create online, district common/interim assessments. Each grade level will form a 4 teacher team for each core subject area (ELA, Math, Social Studies, and Science) with 2 hours allowed for the creation of aligned common assessments	Policy and Process	Tier 1	Implement	09/08/2015	06/10/2016	\$10000	Executive Director of Curriculum, Building Principals, and the Instructional Support Teacher

Section 31a

Activity Name	Activity Description	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Staff Responsible
Raz-Kids Online Leveled Reading Program	K-5 students will have access to Raz-Kids an online leveled reader program. Students will have access to online texts both inside the classroom and from home even during weekends, holidays and during the summer.	Technology	Tier 1		09/08/2015	09/08/2016	\$4588	Curriculum Director, K-5 teachers, and Principals

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Common Assessments	Teacher leaders, principals, and curriculum councils will coordinate with the Curriculum Office to identify, develop, and analyze common assessments. The INSPECT Itembank by Illuminate Education will be used to create online, district common/interim assessments. Each grade level will form a 4 teacher team for each core subject area (ELA, Math, Social Studies, and Science) with 2 hours allowed for the creation of aligned common assessments	Policy and Process	Tier 1	Implement	09/08/2015	06/10/2016	\$4710	Executive Director of Curriculum, Building Principals, and the Instructional Support Teacher
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No Funding Required

Activity Name	Activity Description	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Staff Responsible
Appropriate Interventions (Tier 2 and 3)	Ensure students are matched to appropriate interventions through work with school psychologists and via collaborative meetings (SSTs and SBLTs).	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	Building Principals, Curriculum Director, Special Education Director, School Psychologists, and the Instructional Support Teacher
Newsletters	Building and district newsletters via the Honeywell Instant Alert System or hard copy will be used to communicate MTSS/Rtl information.	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Principals, curriculum director, and instructional support teacher
Curriculum Maps	Teacher leaders, principals, and curriculum councils will coordinate with the Curriculum Office to ensure alignment to the Common Core State Standards and other relevant Standards. As part of the alignment process all content areas will develop curriculum maps. The curriculum maps will illustrate what is being taught over the course of a year to include units of study and suggested lessons. The curriculum maps will include learning targets, essential questions, and suggested activities.	Curriculum Development	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Curriculum Director, Building Principals, Teachers, and the Instructional Support Teacher

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Progress monitoring Tier II and III	K-8 teachers, resource room teachers, and literacy teachers, will conduct progress monitoring assessments weekly for tier II and III students. Staff will maintain, monitor, and identify interventions for students.	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	Teachers, principals, and the curriculum director
Guided Writing and Conferencing	All teachers of writing and support staff will provide additional guided writing and conduct collaborations sessions at all grade levels and in departments to identify students needing additional writing support. Illuminate Education and various checklists will be used to guide data-driven instructional interventions.	Academic Support Program	Tier 2	Implement	09/08/2015	06/10/2016	\$0	Teachers in relevant subjects, principals, and the curriculum director
Websites	District and building websites will have links to MTSS/Rtl resources.	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Curriculum Director, Superintendent, IT Director, Building Principals, and Instructional Support Teacher
Parent Nights/Open Houses	Parent nights/open houses will be used for dissemination of Rtl/MTSS information.	Parent Involvement	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	Building Principals, Classroom Teachers
Argumentative and Opinion Writing	All students in all subjects, will submit one writing sample per trimester/semester that uses evidence to inform or make an argument in response to ideas, events, or facts that were presented in the texts they read. Students in grades 2 to 12 will submit typed publications of their work.	Other	Tier 1		09/10/2015	06/10/2016	\$0	Teachers, principals, and the curriculum director
Progress Monitoring	All K-5 staff will maintain a progress monitoring system/notebook to identify tier II and III students, monitor achievement and effectiveness of core instruction. Running records will be the primary reading formative assessment for grades K-3. Comprehension strategy assessments (BAS and AIMSweb) will be used to monitor the effectiveness of strategy instruction in grades 3-5 in addition to running records for struggling students.	Academic Support Program	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	K-5 teachers, principals and the curriculum director
Writing Across the Curriculum	All K-12 teachers will integrate writing across the curriculum (especially in social studies and science) to support understanding of concepts and State standards. Students will analyze, interpret data, engage in arguments to support an opinion, communicate information, and demonstrate understanding of core ideas in writing.	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$0	All staff, principals and the curriculum director

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Identify appropriate interventions (Tier 2 and 3)	Identify appropriate interventions and monitor those in place.	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	Executive Director of Curriculum, Principals and Special Education Director
Agendas/Memos	Staff meeting agendas/memos will contain information about MTSS/Rtl.	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Building Principals
Universal Screening Updates	Annual communication to staff and parents will occur explaining the universal screening process and its potential outcomes.	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Building Principals, Curriculum Director, and the Instructional Support Teacher
Math Curriculum Maps	Grade level teams and departments will develop a math curriculum map that's aligned both horizontally and vertically with the Common Core State Standards. The Map will indicate the approximate number of instructional days designated for each unit / math concept.	Curriculum Development	Tier 1	Implement	08/31/2015	06/10/2016	\$0	Teachers, Principals, Instructional Support Teacher, and the Curriculum Director
Data Review / Individual Development Plans	Teachers will meet during collaborative planning sessions once per month in grade level teams and department teams to analyze and integrate all sources of data such as AIMSweb data, State Assessment data, BAS formative data, common assessments, and so forth to develop individualized plans for struggling students.	Academic Support Program	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	Teachers, principals, and the curriculum director
Progress Monitoring of Writing	All staff will meet three times per year to monitor the improvement of writing by reviewing and assessing writing samples using MAISA and M-STEP rubrics. Common Core State Standard grade level samples of student writing will be used for comparison purposes to identify appropriate examples of writing samples at each grade level. Staff will review writing samples using district rubrics across grade levels and vertically. Writing sample reviews will take place during staff collaborative professional development sessions and at District Data Days to generate improvement in writing.	Teacher Collaboration	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	K-5 Staff, Building Principals, Curriculum Director

District Improvement Plan

Mason Public Schools (Ingham)

Community Outreach	Community outreach of MTSS information will occur through Chamber of Commerce meetings and other community organizations.	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Building Principals, Curriculum Director, Special Education Director, and the Instructional Support Teacher
Math Fluency Intervention (Tier II and III)	All staff will implement small group or one-on-one Tier II intervention support in developing math fact fluency in addition, subtraction, multiplication and division.	Academic Support Program	Tier 2	Implement	09/08/2015	06/10/2016	\$0	K-5 teachers, principals and the instructional support teacher
Math Curricular Review	Mason Public Schools will participate in Ingham ISD's math curricular review and explore the various K-12 math programs that are selected for possible countywide implementation.	Materials, Academic Support Program, Professional Learning, Technology, Curriculum Development, Supplemental Materials	Tier 1	Getting Ready	07/01/2015	06/10/2016	\$0	Curriculum Director, Superintendent, Chief Financial Officer, Math Curriculum Council, Building Principals, IT director, and Special Education Director

Title I Part A

Activity Name	Activity Description	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Staff Responsible
Summer School Teachers	Summer School Teachers- for 5 days/week, for 3 weeks and 1 planning day, (16 days) for 6 teachers to provide Middle School 6-8 students, during the summer of 2016, a jump-start on the new school year. The teachers will work 8 hours/day, 5 days/week, for a 16 day summer school session @ \$24.27/hr.	Academic Support Program			06/15/2015	08/21/2015	\$30433	Executive Director of Curriculum/ Title I Director, Middle School Principal

District Improvement Plan

Mason Public Schools (Ingham)

Writing Rubrics and Close and Critical Reading	Bridget Smith of Literacy Consulting Services will facilitate PD for Steele Elementary K-5 teachers for 1 day for the purpose of reviewing student writing sample using the rubrics from "Writing Pathways," and to learn about close and critical reading strategies.	Professional Learning			09/01/2015	06/30/2016	\$121	Principal
Writing Rubrics and Close and Critical Reading	Bridget Smith of Literacy Consulting Services will facilitate PD for Steele Elementary K-5 teachers for 1 day for the purpose of reviewing student writing sample using the rubrics from "Writing Pathways," and to learn about close and critical reading strategies.	Professional Learning			09/01/2015	06/30/2016	\$1200	Principal
Writing Rubrics and Close and Critical Reading	Bridget Smith of Literacy Consulting Services will facilitate PD for Steele Elementary K-5 teachers for 1 day for the purpose of reviewing student writing sample using the rubrics from "Writing Pathways," and to learn about close and critical reading strategies.	Professional Learning			09/01/2015	06/30/2016	\$132	Principal

Activity Summary by School

Below is a breakdown of activity by school.

All Schools

Activity Name	Activity Description	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Staff Responsible
Newsletters	Building and district newsletters via the Honeywell Instant Alert System or hard copy will be used to communicate MTSS/Rtl information.	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Principals, curriculum director, and instructional support teacher
Agendas/Memos	Staff meeting agendas/memos will contain information about MTSS/Rtl.	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Building Principals
Websites	District and building websites will have links to MTSS/Rtl resources.	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Curriculum Director, Superintendent, IT Director, Building Principals, and Instructional Support Teacher
Parent Nights/Open Houses	Parent nights/open houses will be used for dissemination of Rtl/MTSS information.	Parent Involvement	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	Building Principals, Classroom Teachers
Universal Screening Updates	Annual communication to staff and parents will occur explaining the universal screening process and its potential outcomes.	Parent Involvement	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Building Principals, Curriculum Director, and the Instructional Support Teacher
Parent Letters about Interventions	Individualized letters sent to identified students/parents regarding potential intervention strategies and courses.	Parent Involvement	Tier 2	Monitor	09/02/2014	06/05/2015	\$2000	Building Principals

District Improvement Plan

Mason Public Schools (Ingham)

Community Outreach	Community outreach of MTSS information will occur through Chamber of Commerce meetings and other community organizations.	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Building Principals, Curriculum Director, Special Education Director, and the Instructional Support Teacher
Curriculum Alignment	Teacher leaders, principals, and curriculum councils will coordinate with the Curriculum Office to ensure alignment to the Common Core State Standards and other relevant Standards. The Survey of Enacted Curriculum will be used to assist in this process for Math, ELA, Science, and Social Studies. Each grade level will form a 4 teacher team for each core subject area (ELA, Math, Social Studies, and Science) with 2 hours allowed for ensuring grade level alignment.	Policy and Process	Tier 1	Implement	09/08/2015	06/10/2016	\$10100	Executive Director of Curriculum, Principals, and the Instructional Support Teacher
Common Assessments	Teacher leaders, principals, and curriculum councils will coordinate with the Curriculum Office to identify, develop, and analyze common assessments. The INSPECT Itembank by Illuminate Education will be used to create online, district common/interim assessments. Each grade level will form a 4 teacher team for each core subject area (ELA, Math, Social Studies, and Science) with 2 hours allowed for the creation of aligned common assessments	Policy and Process	Tier 1	Implement	09/08/2015	06/10/2016	\$14710	Executive Director of Curriculum, Building Principals, and the Instructional Support Teacher
Identify appropriate interventions (Tier 2 and 3)	Identify appropriate interventions and monitor those in place.	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	Executive Director of Curriculum, Principals and Special Education Director
Appropriate Interventions (Tier 2 and 3)	Ensure students are matched to appropriate interventions through work with school psychologists and via collaborative meetings (SSTs and SBLTs).	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	Building Principals, Curriculum Director, Special Education Director, School Psychologists, and the Instructional Support Teacher

District Improvement Plan

Mason Public Schools (Ingham)

New Teacher Learning Academy	Dr. Jan Alleman will work with 9 new teachers for 7 days in their 1st through 3rd year in Mason. Teachers will receive training on classroom management, best practice instruction, instructional technology integration, observe other teachers, and participate in lesson studies. (7 days X \$350 per day = \$2,450)	Professional Learning	Tier 1		09/08/2015	06/10/2016	\$4052	Executive Director of Curriculum and the Instructional Support Teacher
Instructional Rounds, Best Practice, and Student Engagement	Dr. Jan Alleman will provide 30 days of coaching, and facilitating Instructional Rounds in all 5 district schools with all K-12 staff with the focus being on student engagement, feedback, formative assessment, small group instruction, high quality questioning, and other research-based best practices as a way to improve student achievement in all content areas.	Professional Learning	Tier 1	Implement	08/31/2015	06/10/2016	\$14283	Teachers, principals, special education director, curriculum director, and the instructional support teacher
Instructional Leadership PD	Dr. Dave Chapin coach the district's 5 Principals, 2 assistant principals and 1 special education director regarding instructional leadership, crucial conversations with staff, and effective building management. Dr. Chapin will also participate in the district's 8 Instructional Rounds, the instructional rounds debriefings, 2 administrative retreats, and the 3 district data days.	Professional Learning	Tier 1	Implement	08/10/2015	06/10/2016	\$5500	Executive Director of Curriculum, Superintendent, Building Principals, and Special Education Director
Writing Across the Curriculum	All K-12 teachers will integrate writing across the curriculum (especially in social studies and science) to support understanding of concepts and State standards. Students will analyze, interpret data, engage in arguments to support an opinion, communicate information, and demonstrate understanding of core ideas in writing.	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$0	All staff, principals and the curriculum director
Guided Writing and Conferencing	All teachers of writing and support staff will provide additional guided writing and conduct collaborations sessions at all grade levels and in departments to identify students needing additional writing support. Illuminate Education and various checklists will be used to guide data-driven instructional interventions.	Academic Support Program	Tier 2	Implement	09/08/2015	06/10/2016	\$0	Teachers in relevant subjects, principals, and the curriculum director
Argumentative and Opinion Writing	All students in all subjects, will submit one writing sample per trimester/semester that uses evidence to inform or make an argument in response to ideas, events, or facts that were presented in the texts they read. Students in grades 2 to 12 will submit typed publications of their work.	Other	Tier 1		09/10/2015	06/10/2016	\$0	Teachers, principals, and the curriculum director

District Improvement Plan

Mason Public Schools (Ingham)

Data Analysis and Dialogue	Three times per year staff will meet in grade level or department teams to review assessments, adjust instruction, and develop intervention plans for struggling students. Grade level / departments will meet for one hour per team. To cover for the teachers 9 floating subs will be needed K-5, 9 floating subs 6-8, and 9 floating subs 9-12 for a total of 27 full day subs.	Academic Support Program	Tier 1	Monitor	09/08/2015	06/10/2016	\$7209	Teachers, principals, and the curriculum director
Data Review / Individual Development Plans	Teachers will meet during collaborative planning sessions once per month in grade level teams and department teams to analyze and integrate all sources of data such as AIMSweb data, State Assessment data, BAS formative data, common assessments, and so forth to develop individualized plans for struggling students.	Academic Support Program	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	Teachers, principals, and the curriculum director
Math, Literacy, and Behavior Academy	243 K-12 teachers will receive 239 units of Tier 1, 2, and 3 training during the school year on how to implement explicit, research-based instructional strategies, practices and interventions through Ingham ISD's Literacy, Math, and Behavior Academies. The incremental cost is \$24.24 per unit. These days are not part of the district's required PD days and the block fee for this PD is \$5,794 with sub costs of \$10,858.	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$16652	Teachers, Special Education Director, Principals, and the Curriculum Director
Math Curricular Review	Mason Public Schools will participate in Ingham ISD's math curricular review and explore the various K-12 math programs that are selected for possible countywide implementation.	Materials, Academic Support Program, Professional Learning, Technology, Curriculum Development, Supplemental Materials	Tier 1	Getting Ready	07/01/2015	06/10/2016	\$0	Curriculum Director, Superintendent, Chief Financial Officer, Math Curriculum Council, Building Principals, IT director, and Special Education Director
Math Collaborative Planning	K-12 teachers will work collaboratively by grade level and department to compare horizontally and vertically the district's various math programs with the Math Common Core State Standards. To assist with this process teachers, grade level teams, and departments will utilize the Survey of Enacted Curriculum. The cost of the Survey of Enacted Curriculum is \$20 per subject.	Curriculum Development	Tier 1	Implement	08/31/2015	06/10/2016	\$20	Curriculum Director, Principals, Teachers, and the Instructional Support Teacher

District Improvement Plan

Mason Public Schools (Ingham)

Math Curriculum Maps	Grade level teams and departments will develop a math curriculum map that's aligned both horizontally and vertically with the Common Core State Standards. The Map will indicate the approximate number of instructional days designated for each unit / math concept.	Curriculum Development	Tier 1	Implement	08/31/2015	06/10/2016	\$0	Teachers, Principals, Instructional Support Teacher, and the Curriculum Director
Instructional Technology Professional Development	K-12 staff will be provided with 2 days of instructional technology professional development. Staff will select from a variety of 1-hour instructional technology sessions registering for a minimum of 6 hours of PD over the 2 days. 15 teachers will provide 14 hours of Instructional Technology PD over the 2 days and be provided with a \$300 stipend.	Professional Learning	Tier 1		08/31/2015	09/03/2015	\$6390	Teachers, principals, special education director, instructional support teacher, and the curriculum director
Effective Leadership PD	Gary Rider from the Michigan Leadership Institute will provide 1-day of PD to Mason's 5 principals, 2 assistant principals, 1 special education director, the curriculum director, and the superintendent on effective leadership and developing effective leadership teams in order to improve student achievement in all content areas.	Professional Learning	Tier 1	Implement	08/10/2015	08/11/2015	\$948	Principals, assistant principals, special education director, curriculum director, and the superintendent
New and Probationary Teacher PD	The District Instructional Support Teacher will provide 1-day of professional development to 28 new K-12 teachers in their 1st through 5th years in the district. Teachers will receive training on classroom management, best practice instruction, student engagement, and instructional technology integration.	Professional Learning	Tier 1		08/27/2015	06/10/2016	\$276	Instructional Support Teacher, Teachers, and the Curriculum Director
Curriculum Maps	Teacher leaders, principals, and curriculum councils will coordinate with the Curriculum Office to ensure alignment to the Common Core State Standards and other relevant Standards. As part of the alignment process all content areas will develop curriculum maps. The curriculum maps will illustrate what is being taught over the course of a year to include units of study and suggested lessons. The curriculum maps will include learning targets, essential questions, and suggested activities.	Curriculum Development	Tier 1	Implement	09/08/2015	06/10/2016	\$0	Curriculum Director, Building Principals, Teachers, and the Instructional Support Teacher

District Improvement Plan

Mason Public Schools (Ingham)

Visible Learning	Teachers in the New Teacher Academy Program along with the District Instructional Support Teacher will attend Visible Learning PD based on John Hattie's work.	Professional Learning			08/01/2015	06/30/2016	\$650	Executive Director of Curriculum and Principals
PLC Conference - Teachers	9 K-12 teachers to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training staff on the constructs of the PLC and how to effectively implement the associated protocols.	Professional Learning			08/02/2016	08/05/2016	\$10976	Curriculum Director and Principals
PLC Conference - Administrators	This item will pay the registration fee for 10 Administrators (5 principals, 2 assistant principals, 1 special education director, 1 curriculum director and 1 superintendent) to attend the Professional Learning Communities (PLC) at Work Institute Conference held August 3-5, 2016 in Lincolnshire, Illinois for the purpose of training administrators on the constructs of the PLC and how-to effectively implement the associated protocols across the district; moreover, to train teachers.	Professional Learning			08/02/2016	08/05/2016	\$11782	Superintendent, Curriculum Director, Principals, and Special Education Director
PLC Implementation PD	A PD facilitator from Solution Tree will provide training on Professional Learning Communities (PLC) for the purpose of training all K-12 staff on the constructs of the PLC and how to effectively implement the associated protocols.	Professional Learning			08/31/2016	09/01/2016	\$7500	Superintendent, curriculum Director, principals, and teachers
Relationships and attitude and their impact on instruction	Jack Brown will provide 1/2 day of professional development to all K-12 teachers on the importance of staff/student relationships and having a positive attitude to improve teaching and learning.	Professional Learning			09/01/2015	06/30/2016	\$300	Curriculum Director and Principals
Michigan Council for Exceptional Children Conference - Teachers	3 teachers will attend the Michigan Council for Exceptional Children Conference in Grand Rapids on 3/2 and 3/3/16.	Professional Learning			03/02/2016	03/03/2016	\$1457	Curriculum Director and Special Education Director
Michigan Council for Exceptional Children Conference - Administrator	The special education director will attend the Michigan Council for Exceptional Children Conference in Grand Rapids on 3/2 and 3/3/16.	Professional Learning			03/02/2016	03/03/2016	\$320	Curriculum Director and Special Education Director
Assessment and Progress Monitoring PD	19 special education teachers will learn about the use of summative and formative assessment, along with how to progress monitor rates of improvement, for the purpose of improving instruction. The PD will be facilitated by the district's special education director, and its school psychologists.	Professional Learning			09/01/2015	06/30/2016	\$855	Curriculum Director and Special Education Director

District Improvement Plan

Mason Public Schools (Ingham)

Michigan Reading Conference	12 K-12 teachers to attend the Michigan Reading Association Conference in Detroit, MI on 3/19/16, 3/20, and 3/21/16.	Professional Learning			03/19/2016	03/21/2016	\$7268	Curriculum Director and Principals
MACUL Conference	Eight K-12 teachers will attend the Michigan Association for Computer Users Association in Learning (MACUL) conference in Grand Rapids on March 10 and 11, 2016.	Technology			03/10/2016	03/11/2016	\$3240	Curriculum Director and Principals

Steele Street Elementary School

Activity Name	Activity Description	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Staff Responsible
Informational Writing Professional Development	All K-5 staff will attend collaborative planning sessions and PD to focus on the implementation of the MAISA writing units and rubrics, especially opinion, research and personal essay, to support the Common Core State Standards and writing across the content areas (Social Studies and Science). The presenter (Bridgette Smith) will be paid \$1,200.	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$1453	K-5 teachers, Building Principals, and the Executive Director of Curriculum
Progress Monitoring of Writing	All staff will meet three times per year to monitor the improvement of writing by reviewing and assessing writing samples using MAISA and M-STEP rubrics. Common Core State Standard grade level samples of student writing will be used for comparison purposes to identify appropriate examples of writing samples at each grade level. Staff will review writing samples using district rubrics across grade levels and vertically. Writing sample reviews will take place during staff collaborative professional development sessions and at District Data Days to generate improvement in writing.	Teacher Collaboration	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	K-5 Staff, Building Principals, Curriculum Director
Mentor Texts	Mentor texts will continue to be used K-5 to support the implementation of the MAISA Writing Units at each grade level. Immersion in stories and text from different genres will strengthen student comprehension and writing in a reciprocal manner.	Academic Support Program	Tier 1		09/08/2015	06/10/2016	\$2400	K-5 teachers, principals, and the curriculum director

District Improvement Plan

Mason Public Schools (Ingham)

Progress Monitoring	All K-5 staff will maintain a progress monitoring system/notebook to identify tier II and III students, monitor achievement and effectiveness of core instruction. Running records will be the primary reading formative assessment for grades K-3. Comprehension strategy assessments (BAS and AIMSweb) will be used to monitor the effectiveness of strategy instruction in grades 3-5 in addition to running records for struggling students.	Academic Support Program	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	K-5 teachers, principals and the curriculum director
Progress monitoring Tier II and III	K-8 teachers, resource room teachers, and literacy teachers, will conduct progress monitoring assessments weekly for tier II and III students. Staff will maintain, monitor, and identify interventions for students.	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	Teachers, principals, and the curriculum director
Raz-Kids Online Leveled Reading Program	K-5 students will have access to Raz-Kids an online leveled reader program. Students will have access to online texts both inside the classroom and from home even during weekends, holidays and during the summer.	Technology	Tier 1		09/08/2015	09/08/2016	\$4588	Curriculum Director, K-5 teachers, and Principals
Math Fluency Intervention (Tier II and III)	All staff will implement small group or one-on one Tier II intervention support in developing math fact fluency in addition, subtraction, multiplication and division.	Academic Support Program	Tier 2	Implement	09/08/2015	06/10/2016	\$0	K-5 teachers, principals and the instructional support teacher
Math Journals (All Tiers)	All K-5 teachers and resource room teachers will use math journals as a tool for comprehending complex math concepts and enhancing problem solving skills.	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$3000	Principals, K-5 teachers, and Instructional Support Teacher
Math Progress Monitoring	K-5 teachers will administer math fact fluency assessments to all students on a weekly basis to track student progress (K-2 addition and subtraction / 3-5 multiplication and division). Students will be identified for additional support if not showing mastery on the assessments.	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$3000	Principals, K-5 teachers, and the Instructional Support Teacher
Assessment and Common Core Math PD	45 elementary teachers will participate in professional development led by the district instructional support teacher in learning about the common core state standards in math and about standards based reporting/grading for the purpose of improving teaching and learning.	Professional Learning			09/01/2015	06/30/2016	\$2025	Elementary Principals and the Curriculum Director

District Improvement Plan

Mason Public Schools (Ingham)

MiELA Conference	2 K-5 teachers will attend the MiELA Network conference June 28, 2016 to June 30, 2016 for the purpose of Writing that's focused on effective implementation of MAISA Model Writing Units, classroom practices, essential student learning, and quality feedback.	Professional Learning			06/28/2016	06/30/2016	\$766	Curriculum Director and Elementary Principals
Writing Rubrics and Close and Critical Reading	Bridget Smith of Literacy Consulting Services will facilitate PD for Steele Elementary K-5 teachers for 1 day for the purpose of reviewing student writing sample using the rubrics from "Writing Pathways," and to learn about close and critical reading strategies.	Professional Learning			09/01/2015	06/30/2016	\$1453	Principal

North Aurelius Elementary School

Activity Name	Activity Description	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Staff Responsible
Informational Writing Professional Development	All K-5 staff will attend collaborative planning sessions and PD to focus on the implementation of the MAISA writing units and rubrics, especially opinion, research and personal essay, to support the Common Core State Standards and writing across the content areas (Social Studies and Science). The presenter (Bridgette Smith) will be paid \$1,200.	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$1453	K-5 teachers, Building Principals, and the Executive Director of Curriculum
Progress Monitoring of Writing	All staff will meet three times per year to monitor the improvement of writing by reviewing and assessing writing samples using MAISA and M-STEP rubrics. Common Core State Standard grade level samples of student writing will be used for comparison purposes to identify appropriate examples of writing samples at each grade level. Staff will review writing samples using district rubrics across grade levels and vertically. Writing sample reviews will take place during staff collaborative professional development sessions and at District Data Days to generate improvement in writing.	Teacher Collaboration	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	K-5 Staff, Building Principals, Curriculum Director
Mentor Texts	Mentor texts will continue to be used K-5 to support the implementation of the MAISA Writing Units at each grade level. Immersion in stories and text from different genres will strengthen student comprehension and writing in a reciprocal manner.	Academic Support Program	Tier 1		09/08/2015	06/10/2016	\$2400	K-5 teachers, principals, and the curriculum director

District Improvement Plan

Mason Public Schools (Ingham)

Progress Monitoring	All K-5 staff will maintain a progress monitoring system/notebook to identify tier II and III students, monitor achievement and effectiveness of core instruction. Running records will be the primary reading formative assessment for grades K-3. Comprehension strategy assessments (BAS and AIMSweb) will be used to monitor the effectiveness of strategy instruction in grades 3-5 in addition to running records for struggling students.	Academic Support Program	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	K-5 teachers, principals and the curriculum director
Progress monitoring Tier II and III	K-8 teachers, resource room teachers, and literacy teachers, will conduct progress monitoring assessments weekly for tier II and III students. Staff will maintain, monitor, and identify interventions for students.	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	Teachers, principals, and the curriculum director
Raz-Kids Online Leveled Reading Program	K-5 students will have access to Raz-Kids an online leveled reader program. Students will have access to online texts both inside the classroom and from home even during weekends, holidays and during the summer.	Technology	Tier 1		09/08/2015	09/08/2016	\$4588	Curriculum Director, K-5 teachers, and Principals
Math Fluency Intervention (Tier II and III)	All staff will implement small group or one-on one Tier II intervention support in developing math fact fluency in addition, subtraction, multiplication and division.	Academic Support Program	Tier 2	Implement	09/08/2015	06/10/2016	\$0	K-5 teachers, principals and the instructional support teacher
Math Journals (All Tiers)	All K-5 teachers and resource room teachers will use math journals as a tool for comprehending complex math concepts and enhancing problem solving skills.	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$3000	Principals, K-5 teachers, and Instructional Support Teacher
Math Progress Monitoring	K-5 teachers will administer math fact fluency assessments to all students on a weekly basis to track student progress (K-2 addition and subtraction / 3-5 multiplication and division). Students will be identified for additional support if not showing mastery on the assessments.	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$3000	Principals, K-5 teachers, and the Instructional Support Teacher
Big Zoo Lesson	Dr. Jan Alleman will provide coaching to elementary teachers to strengthen the instruction surrounding the Big Zoo Lesson in which students participate in an in-depth study of the biological sciences at Potter Park Zoo for one week.	Professional Learning			01/01/2016	06/30/2016	\$801	Executive Director of Curriculum and North Aurelius Principal

District Improvement Plan

Mason Public Schools (Ingham)

Assessment and Common Core Math PD	45 elementary teachers will participate in professional development led by the district instructional support teacher in learning about the common core state standards in math and about standards based reporting/grading for the purpose of improving teaching and learning.	Professional Learning			09/01/2015	06/30/2016	\$2025	Elementary Principals and the Curriculum Director
MIELA Conference	2 K-5 teachers will attend the MIELA Network conference June 28, 2016 to June 30, 2016 for the purpose of Writing that's focused on effective implementation of MAISA Model Writing Units, classroom practices, essential student learning, and quality feedback.	Professional Learning			06/28/2016	06/30/2016	\$766	Curriculum Director and Elementary Principals

Mason Middle School

Activity Name	Activity Description	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Staff Responsible
Summer School Teachers	Summer School Teachers- for 5 days/week, for 3 weeks and 1 planning day, (16 days) for 6 teachers to provide Middle School 6-8 students, during the summer of 2016, a jump-start on the new school year. The teachers will work 8 hours/day, 5 days/week, for a 16 day summer school session @ \$24.27/hr.	Academic Support Program			06/15/2015	08/21/2015	\$30433	Executive Director of Curriculum/ Title I Director, Middle School Principal
Progress monitoring Tier II and III	K-8 teachers, resource room teachers, and literacy teachers, will conduct progress monitoring assessments weekly for tier II and III students. Staff will maintain, monitor, and identify interventions for students.	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	Teachers, principals, and the curriculum director
MSTA Annual Conference	Five science teachers will attend the Michigan Science Teacher Association (MSTA) conference on March 3 and 4 2016 to learn best practice strategies in science instruction and to collaborate with other Michigan science teachers.	Professional Learning	Tier 1		03/03/2016	03/04/2016	\$1373	Science Teachers, Middle and High School Principals, and the Curriculum Director
Principals' Network	The middle and high school assistant principals will participate in the Michigan Association of Secondary School Principals, "The Network - Everything a Principal Needs to Know" training and networking program for new and aspiring principals in order to increase and enhance their leadership skills.	Other, Professional Learning	Tier 1		08/01/2015	06/30/2016	\$1950	Director of Curriculum, High School and Middle School Principals

District Improvement Plan

Mason Public Schools (Ingham)

INSPECT Item Bank PD	7th/8th grade math teachers will receive 1-day of training from the district instructional support teacher on the Illuminate Education Item bank and how it can be used to enhance classroom instruction.	Professional Learning			08/01/2015	06/30/2016	\$445	Executive Director of Curriculum and Middle School Principal
INSPECT Item Bank PD	6th grade teachers of math will receive 1-day of training from the district instructional support teacher on the Illuminate Education Item bank and how it can be used to enhance classroom instruction.	Professional Learning			08/01/2015	06/30/2016	\$801	Curriculum Director and Middle School Principal
MAMSE Conference	Two middle school teachers will attend the 2016 Michigan Association of Middle School Educators Conference on March 4, 2016 held in Lincoln Park, Michigan.	Professional Learning			03/04/2016	03/04/2016	\$512	Curriculum Director and Middle School Principal

Mason High School

Activity Name	Activity Description	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Staff Responsible
MSTA Annual Conference	Five science teachers will attend the Michigan Science Teacher Association (MSTA) conference on March 3 and 4 2016 to learn best practice strategies in science instruction and to collaborate with other Michigan science teachers.	Professional Learning	Tier 1		03/03/2016	03/04/2016	\$1373	Science Teachers, Middle and High School Principals, and the Curriculum Director
Principals' Network	The middle and high school assistant principals will participate in the Michigan Association of Secondary School Principals, "The Network - Everything a Principal Needs to Know" training and networking program for new and aspiring principals in order to increase and enhance their leadership skills.	Other, Professional Learning	Tier 1		08/01/2015	06/30/2016	\$1950	Director of Curriculum, High School and Middle School Principals

Alaiedon Elementary School

Activity Name	Activity Description	Activity Type	Tier	Phase	Begin Date	End Date	Resource Assigned	Staff Responsible
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District Improvement Plan

Mason Public Schools (Ingham)

Informational Writing Professional Development	All K-5 staff will attend collaborative planning sessions and PD to focus on the implementation of the MAISA writing units and rubrics, especially opinion, research and personal essay, to support the Common Core State Standards and writing across the content areas (Social Studies and Science). The presenter (Bridgette Smith) will be paid \$1,200.	Professional Learning	Tier 1	Implement	09/08/2015	06/10/2016	\$1453	K-5 teachers, Building Principals, and the Executive Director of Curriculum
Progress Monitoring of Writing	All staff will meet three times per year to monitor the improvement of writing by reviewing and assessing writing samples using MAISA and M-STEP rubrics. Common Core State Standard grade level samples of student writing will be used for comparison purposes to identify appropriate examples of writing samples at each grade level. Staff will review writing samples using district rubrics across grade levels and vertically. Writing sample reviews will take place during staff collaborative professional development sessions and at District Data Days to generate improvement in writing.	Teacher Collaboration	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	K-5 Staff, Building Principals, Curriculum Director
Mentor Texts	Mentor texts will continue to be used K-5 to support the implementation of the MAISA Writing Units at each grade level. Immersion in stories and text from different genres will strengthen student comprehension and writing in a reciprocal manner.	Academic Support Program	Tier 1		09/08/2015	06/10/2016	\$2400	K-5 teachers, principals, and the curriculum director
Progress Monitoring	All K-5 staff will maintain a progress monitoring system/notebook to identify tier II and III students, monitor achievement and effectiveness of core instruction. Running records will be the primary reading formative assessment for grades K-3. Comprehension strategy assessments (BAS and AIMSweb) will be used to monitor the effectiveness of strategy instruction in grades 3-5 in addition to running records for struggling students.	Academic Support Program	Tier 1	Monitor	09/08/2015	06/10/2016	\$0	K-5 teachers, principals and the curriculum director
Progress monitoring Tier II and III	K-8 teachers, resource room teachers, and literacy teachers, will conduct progress monitoring assessments weekly for tier II and III students. Staff will maintain, monitor, and identify interventions for students.	Academic Support Program	Tier 2	Monitor	09/08/2015	06/10/2016	\$0	Teachers, principals, and the curriculum director
Raz-Kids Online Leveled Reading Program	K-5 students will have access to Raz-Kids an online leveled reader program. Students will have access to online texts both inside the classroom and from home even during weekends, holidays and during the summer.	Technology	Tier 1		09/08/2015	09/08/2016	\$4588	Curriculum Director, K-5 teachers, and Principals

District Improvement Plan

Mason Public Schools (Ingham)

Math Fluency Intervention (Tier II and III)	All staff will implement small group or one-on one Tier II intervention support in developing math fact fluency in addition, subtraction, multiplication and division.	Academic Support Program	Tier 2	Implement	09/08/2015	06/10/2016	\$0	K-5 teachers, principals and the instructional support teacher
Math Journals (All Tiers)	All K-5 teachers and resource room teachers will use math journals as a tool for comprehending complex math concepts and enhancing problem solving skills.	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$3000	Principals, K-5 teachers, and Instructional Support Teacher
Math Progress Monitoring	K-5 teachers will administer math fact fluency assessments to all students on a weekly basis to track student progress (K-2 addition and subtraction / 3-5 multiplication and division). Students will be identified for additional support if not showing mastery on the assessments.	Academic Support Program	Tier 1	Implement	09/08/2015	06/10/2016	\$3000	Principals, K-5 teachers, and the Instructional Support Teacher
Assessment and Common Core Math PD	45 elementary teachers will participate in professional development led by the district instructional support teacher in learning about the common core state standards in math and about standards based reporting/grading for the purpose of improving teaching and learning.	Professional Learning			09/01/2015	06/30/2016	\$2025	Elementary Principals and the Curriculum Director
MiELA Conference	2 K-5 teachers will attend the MiELA Network conference June 28, 2016 to June 30, 2016 for the purpose of Writing that's focused on effective implementation of MAISA Model Writing Units, classroom practices, essential student learning, and quality feedback.	Professional Learning			06/28/2016	06/30/2016	\$766	Curriculum Director and Elementary Principals