



InspireEmpowerSueeed

Steele Elementary School
531Steele Street (517) 676-6510
Mason, Michigan 48854 Fax (517) 676-0295

August 29, 2016

Dear Parents,

The safety of your child is of utmost importance to us at Steele School. **Our building opens at 8:25a.m. each morning and the first bell rings at 8:35a.m.** Your child should not arrive at school prior to this time, as there is no adult supervision. Please assist us by planning your child's departure time from home accordingly.

Adult crossing guards are located on the corners of Elm & Barnes and Steele & Ash from 8:20a.m. to 8:50a.m., and 3:40p.m. to 4:10p.m. For your child's safety, please advise your child to cross these streets **only** at these locations. If you are aware of any unsafe conditions along your child's route to school, please keep me informed.

- All students will enter the building through the main door (#1 by the office)
- Busses will drop off and pick up students *in front of the building*
- All morning drop off traffic should park in the lot or use the loop located in the parking lot (former bus loop)
- After school pick up is located in the parking area, parents are asked to meet their children in that area (door #16)
- Students that walk home will exit the building at the most convenient door

For safety reasons, no child should be dropped off or picked up on the west side of Steele Street.

Let's work together for a safe year!

--m.70b-

Mr. Kevin Dufresne
Principal

