

School Safety Drills Reporting Form

Update and Post Online Within 30 Days of Each Drill's Completion Date and Notify Central Office

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| District: Mason Public Schools | School: Steele Elementary |
| School Year: 2023 - 2024 | Principal/Director: Kevin Dufresne |

Fire Safety Drills

Fire Prevention Code (Excerpt) !ct 207 of 1941
29/19/ amended this section effective July 14, 2014

Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to

| Drill | Conducted | | Posted (within 30 days after completion) | Signature of Principal/Drill Designee |
|----------|-----------|---------|--|---------------------------------------|
| | Date | Time | | |
| 1 | 9/8/2023 | 10:15AM | <input type="checkbox"/> | KEVIN DUFRESNE |
| 2 | 9/19/2023 | 1:15PM | <input type="checkbox"/> | KEVIN DUFRESNE |
| 3 | 10/2/2023 | 3:00PM | <input type="checkbox"/> | KEVIN DUFRESNE |
| 4 | 5/17/2024 | 10:30AM | <input type="checkbox"/> | KEVIN DUFRESNE |
| 5 | 5/22/2024 | 2:45PM | <input type="checkbox"/> | KEVIN DUFRESNE |
| 6 | | | <input type="checkbox"/> | |
| 7 | | | <input type="checkbox"/> | |
| 8 | | | <input type="checkbox"/> | |

Tornado Safety Drills

Fire Prevention Code (Excerpt) !ct 207 of 1941
29/19/ amended this section effective July 14, 2014

Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.

| Drill | Conducted | | Posted (within 30 days after completion) | Signature of Principal/Drill Designee |
|----------|------------|---------|--|---------------------------------------|
| | Date | Time | | |
| 1 | 10/17/2023 | 10:15AM | <input type="checkbox"/> | KEVIN DUFRESNE |
| 2 | 3/20/2024 | 10:00AM | <input type="checkbox"/> | KEVIN DUFRESNE |

Security Safety Drills

Fire Prevention Code (Excerpt) !ct 207 of 1941
29/19/ amended this section effective July 14, 2014

Section 19(5),(6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.

| Drill | Conducted | | Posted (within 30 days after completion) | Signature of Principal/Drill Designee |
|----------|-----------|---------|--|---------------------------------------|
| | Date | Time | | |
| 1 | 10/4/2023 | 10:30AM | <input type="checkbox"/> | KEVIN DUFRESNE |
| 2 | 1/17/2024 | 1:30PM | <input type="checkbox"/> | KEVIN DUFRESNE |
| 3 | 2/7/2024 | 10:15PM | <input type="checkbox"/> | KEVIN DUFRESNE |

If a scheduled drill is not conducted due to conditions beyond control, follow these steps. 1) Conduct the drill within 10 school days of the canceled drill- 2) Chief Administrator of the building notifies the County Emergency Manager and Central Office/

Please note, at least 1 of the drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom/