

**Mason Public Schools
Board of Education
Community & Staff Relations Committee Meeting
August 15, 2016**

A Community and Staff Relations Committee meeting of the Mason Board of Education was held at the Harvey Education Center on Monday, August 15, 2016. Becky Brimley, Chairperson, called the meeting to order at 4:15 p.m.

Present: Becky Brimley, Kurt Creamer

Absent: Laura Fenger

Also Present: Ronald Drzewicki, Superintendent, Rick Brooks, Human Resources Director, Micki O'Neil, Ingham ISD

MARKETING AND COMMUNICATIONS SUPPORT PROPOSAL – MICKI O'NEIL, INGHAM ISD

Micki O'Neil, Public Relations and Communication Director from Ingham ISD, presented a Marketing and Communications Support proposal. The proposal is for both internal and external communication. Independent PR firms charge \$125.00 per hour, while Ingham ISD anticipates a \$65.00 per hour charge. Charges will not exceed \$30,000 per year. The proposal will also assist with Crisis Management and newsletters.

Superintendent Drzewicki shared that the procurement of this proposal did not follow #3660 R for competitive bids for services.

Micki O'Neil left the meeting at 4:40 p.m. Discussion continued regarding communicating information to the community.

2016-17 STAFFING UPDATE

Rick Brooks presented a staffing update. The committee discussed Mr. Delbridge's secretarial staffing recommendation at the high school and district-wide social worker staffing levels.

KEYNOTES

The committee discussed the mailing costs associated with the district's Keynotes newsletter.

Rick Brooks shared that morning programming will be available to elementary and middle students on Delayed Start Wednesdays.

ADJOURNMENT

The meeting was adjourned at 5:42 p.m. The next meeting will be held on Monday, September 19, 2016 at 4:15 p.m.