

MASON BOARD OF EDUCATION  
**Regular Meeting**  
**September 11, 2017**  
**Harvey Education Center**  
**400 South Cedar Street**  
**7:00 p.m.**

**MINUTES**

**CALL TO ORDER**

A regular meeting of the Mason Board of Education was held at the James C. Harvey Education Center on September 11, 2017. The meeting was called to order at 7:00 p.m. by Christopher Mumby, Vice President.

Present: Ralph Beebe, Laura Cheney, Tim Ayres, Liz Evans, Christopher Mumby and Steve Duane

Absent: Kurt Creamer

Also Present: Ronald Drzewicki, Superintendent; Cheryl S. Wald, Chief Financial Officer; Matt Stuard, Curriculum Director; Rick Brooks, Director of Human Resources; Mason staff

**APPROVAL OF AGENDA**

Ralph Beebe made and Liz Evans supported a motion to approve the agenda as printed. All yes. Motion carried 6-0.

**OATH OF OFFICE**

Superintendent Drzewicki performed the ceremonial Oath of Office for newly elected board member, Steve Duane. Board members welcomed Mr. Steve Duane as a trustee.

**SPECIAL REPORTS/COMMENTS**

**King Media – Bond Informational Campaign**

Superintendent Drzewicki introduced the President of King Media, Colleen King and Account Director, Laurie DeYoung.

Colleen King shared the messaging components of the informational campaign and discussed building trust in the community. Laurie DeYoung distributed a media enquiry guide to board members. The group reviewed and discussed the guide. Board members discussed and agreed to appoint President Creamer as the board spokesperson to answer media enquiries.

Board members thanked King Media for their presentation.

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## **APPROVAL OF CONSENT AGENDA**

Laura Cheney made and Liz Evans supported a motion to approve the consent agenda, including approval of minutes of the August 14, 2017, special meeting; August 14, 2017, regular meeting; August 14, 2017, closed session #1; August 14, 2017, closed session #2; August 14, 2017, closed session #3; Personnel Report No. 7; Financial Report No. 8; including payment of General Fund bills in the amount of \$1,676,435.00, Food Service Fund bills in the amount of \$427.25, Student Activities Fund bills in the amount of \$30,297.30, and Sinking Fund bills in the amount of \$186,746.25. All yes. Motion carried 6-0.

## **COMMITTEE AND SUPERINTENDENT REPORTS**

### **Executive Committee**

Ralph Beebe referred to the July 11, 2017 meeting. The committee discussed the Superintendent's evaluation, merit pay and contract perimeters. The contract contains minor changes. Compensation for local superintendent positions was included and reviewed by board members.

### **Approval of Contract for Superintendent**

Ralph Beebe made and Liz Evans supported a motion to approve the superintendent's contract, as presented. All yes. Motion carried 6-0.

Ralph Beebe stated merit pay is a requirement of the State of Michigan for those that have direct impact on student instruction.

### **Approval for Merit Pay Language for the 2017-18 for Superintendent**

Ralph Beebe made and Liz Evans supported a motion to approve 2017-18 merit pay language for the superintendent, as presented. All yes. Motion carried 6-0.

There are no future meetings scheduled at this time.

### **Finance and Property**

Ralph Beebe referred to the committee meeting held prior to the board meeting. Minutes were not yet available. The committee discussed the monthly budget update. State aid payments are expected in October. The district is in a good place and has not taken out loans. Cheryl S. Wald provided a 2016-17 audit update. Auditors will be at the next committee meeting to discuss audit with the committee. The audit will be presented to the Board of Education on October 9, 2017.

The committee discussed Sinking Fund projects. Due to a software issue, the HVAC project is behind schedule and is being addressed. The elementary playground projects are near completion. A rope climber is needed and will be installed at N. Aurelius Elementary at the end of the month. Roof projects are completed. Mr. Beebe thanked the maintenance department for a productive summer. The committee will begin compiling the next Sinking Fund list.

Superintendent Drzewicki updated the committee on the information campaign.

The next meeting is scheduled for Monday, October 2, 2017 at 4:00 p.m.

### **Community and Staff Relations**

Christopher Mumby referred to minutes from the August 21, 2017 meeting. Mr. Brooks provided a staffing update. The group discussed technology staff changes. An Information Technology

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Technician position has been posted. Matt Stuart and Kevin Jones will begin reviewing applications.

Superintendent Drzewicki provided an update on a potential opportunity for central office to relocate to the City of Mason offices if the bond passes.

The committee was updated on an increase in band staffing to accommodate the increased number of students. This will allow additional coverage at the middle and high school.

Superintendent Drzewicki updated the committee on the informational campaign.

The next meeting is scheduled for Monday, September 18, 2017.

### **Policy and Curriculum**

Laura Cheney referred to minutes from the August 28, 2017 meeting. The committee discussed the generous donations from the Mason Public Schools Foundation. Donations included special funds for buildings totaling \$41,000 and an annual district-wide commitment to technology in the amount of \$30,000.

The committee discussed an out-of-state field trip request for the band to travel to Washington D.C.

Heather Waldrop presented on electronic BoardBook.

Changes in technology staffing due to the retirement of the director were discussed.

Superintendent Drzewicki provided an update on a potential opportunity for central office to relocate to the City of Mason offices if the bond passes.

An update on the staffing of instrumental music was discussed. The district added a .5 FTE position at the elementary level that allowed staffing to increase at the middle and high school.

Superintendent Drzewicki updated the committee on the informational campaign.

The next meeting is scheduled on Monday, September 25, 2017 at 5:30 p.m.

### **Out-of-State Field Trip – Washington, D.C., April 2018**

Laura Cheney made and Liz Evans supported a motion to approve the out-of-state field trip request for high school band students to travel to Washington, D.C. on April 26-30, 2018. All yes. Motion carried 6-0.

### **Gifts/Bequests Donor Contribution – Special Funds for Buildings**

Laura Cheney made and Ralph Beebe supported a motion to approve the 2017-18 Mason Public Schools Foundation's Special Fund Awards, as presented. All yes. Motion carried 6-0.

### **Gifts/Bequests Donor Contribution – Annual District-wide Commitment**

Laura Cheney made and Liz Evans supported a motion to approve the 2017-18 Mason Public Schools Foundation's annual district-wide commitment, as presented. All yes. Motion carried 6-0.

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Board of Education members thanked the Mason Public Schools Foundation for continually exceeding generosity.

**APPOINTMENT OF A LIASON TO THE FOLLOWING ORGANIZATIONS**

Vice President Mumby appointed Board members to serve as liaison to the following organizations:

IISD Board Representative: Steve Duane  
Ingham School Officers Association Rep: Steve Duane

**APPOINTMENT OF COMMITTEE MEMBER**

Vice President Mumby appointed a Board member to the following committee:

Community and Staff Relations Committee Steve Duane

**APPOINTMENT OF SCHOOL LIAISON**

Vice President Mumby appointed a Board member as school building liaison as follows:

Middle School Steve Duane

**INTRODUCTION OF OTHER MATTERS BY MEMBERS OF THE BOARD**

BoardBook

Heather Waldrop presented on electronic BoardBook. Board members discussed the program and transferred the idea to the Community and Staff Relations Committee for further review.

Laura Cheney and the board expressed condolences for the recent passing of a high school student. Mrs. Cheney stated the high school's crisis team was well prepared and offered many options for students seeking support.

Superintendent Drzewicki will forward the Community Forum PowerPoint presentation to all board members. Members were invited to email Superintendent Drzewicki regarding forum attendance.

**INTRODUCTION OF OTHER MATTERS BY THE SUPERINTENDENT**

A lease agreement to secure City of Mason office space for Central Office staff was discussed. Discussion will continue within board committees following the bond election if it is approved.

Mason Public Schools/City of Mason Lease Agreement

Ralph Beebe made and Liz Evans supported a motion to authorize the Superintendent to negotiate a lease agreement for final Board of Education approval with the City of Mason, pending passage of the Bond Proposal, as presented. All yes. Motion carried 6-0.



Superintendent Goals for 2017-18 - Discussion

Superintendent Drzewicki requested board member input on his draft goals previously discussed with President Creamer. New evaluation elements and data rubric will be discussed at an executive committee meeting in October or November. Discussion followed.

**CLOSED SESSION – STUDENT REINSTATEMENT REQUEST [CN-161702]**

Ralph Beebe made and Laura Cheney supported a motion to enter into closed session for the purpose of conducting a student reinstatement request.

Roll Call Vote: Mumby, Duane, Evans, Cheney, Beebe, Ayres

Absent: Creamer

All yes. Motion carried 6-0.

The Board entered closed session at 8:27 p.m.

The minutes of the closed session are on file in the Superintendent’s office as provided by P.A. 167 of the Public Acts of 1976.

The Board returned to open session at 8:40 p.m.

**OPEN SESSION - STUDENT REINSTATEMENT REQUEST [CN-161702]**

Ralph Beebe made and Tim Ayres supported a motion to conditionally reinstate student CN-161702 to Mason Public Schools effective immediately. All yes. Motion carried 6-0.

The family and student thanked the Board of Education for their vote of confidence.

**CLOSED SESSION - NEGOTIATIONS**

Ralph Beebe made and Laura Cheney supported a motion to enter into closed session for the purpose of negotiations.

Roll Call Vote: Duane, Evans, Ayres, Mumby, Beebe, Cheney

Absent: Creamer

All yes. Motion carried 6-0.

The Board entered closed session at 8:45 p.m.

The minutes of the closed session are on file in the Superintendent’s office as provided by P.A. 167 of the Public Acts of 1976.

The Board returned to open session at 9:02 p.m.



**FOOD SERVICE – TENTATIVE COLLECTIVE BARGAINING AGREEMENT**

Liz Evans made and Laura Cheney supported a motion to approve the Food Service – Tentative Collective Bargaining Agreement, as presented. All yes. Motion carried 6-0.

**ADJOURNMENT**

Ralph Beebe made and Liz Evans supported a motion to adjourn the meeting at 9:05 p.m.

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Laura Cheney  
Secretary

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