

**Mason Public Schools  
Finance & Property Meeting  
Monday December 4, 2017 at 4:00 P.M.**

A Finance & Property meeting of the Mason Board of Education was held at the Harvey Educational Center on Monday, December 4<sup>th</sup>, 2017. The meeting was called to order at 4:00 p.m. by Chairperson Beebe.

**Present:** Ralph Beebe, Kurt Creamer, Tim Ayres, Cheryl S. Wald, Ron Drzewicki

**Also Present:** Brittany Catalano, Teacher; Ted Moore, Kathy Omillian, MDMEA

**Monthly Budget Update**

Cheryl Wald brought the committee up to date on the budget and presented the October report. The local revenues have come in pretty much as expected and we have received our first state aid payment.

**Budget Revision**

Cheryl Wald presented her draft budget revision. Discussion followed. The committee believes that the budget revision is valid – and should be presented to the board for action and possible adoption at the next meeting.

**Mileage Rate**

Ron Drzewicki and Cheryl Wald shared with the committee that district employees are currently being reimbursed for personal vehicle use at a rate well below the IRS rate. The committee was unaware of this – and agrees that beginning in January district personnel should be reimbursed at the current federal rate in accordance with our policies. Minor revisions to the claim form may also be made.

**T-Shirt Press**

Brittany Catalano shared with the committee a plan to purchase a T-Shirt press and related equipment for the High School Store and, if possible, use the equipment for other curriculum based needs as well. The committee agreed with the plans and looks forward to having shirts and other graphics made right at MHS by our talented students.

**Capital Improvement Project**

Ron Drzewicki caught the committee up to date and discussed the current status. A design team for the Harvey Center has been formed and will begin work soon. The committee did discuss how we feel that it is critical to maintain the spirit of the project and still give the best value to our residents and voters. Community and board involvement on future design teams was stressed to the administration. All other aspects of the project including the bond preparation and sale are underway and on schedule. Ron will continue to keep the committee and full board well informed as to status.

### **Tax Resolutions**

Cheryl Wald presented draft resolutions for summer tax collection thru local taxing authorities to the committee. The draft resolutions will be taken to the entire board for action at the next meeting.

### **Other**

Ron Drzewicki brought three items of information to the committee including Special Education Funding, a Regional Enhancement Millage, and a possible School Finance Research Collaboration effort. Discussion followed with no action necessary – information only. Ron will also keep the entire board informed of changes and new potentials as needed.

### **Closed Session**

The committee entered closed session to discuss Attorney Client Privileged information as well as property at 5:00 P.M.

The committee returned to open session at 8:00 P.M. and took no further public actions.

### **Adjourned**

The meeting adjourned at 8:00 P.M. The next meeting is scheduled for January 8<sup>th</sup>, 2018 at 4:00 p.m.