

**Mason Public Schools  
Finance & Property Meeting  
Monday, November 13, 2017 at 5:30 P.M.**

A Finance & Property meeting of the Mason Board of Education was held at the Harvey Educational Center on Monday, November 13<sup>th</sup>, 2017. The meeting was called to order at 5:30 p.m. by Chairperson Beebe.

**Present:** Ralph Beebe, Kurt Creamer, Tim Ayres, Cheryl S. Wald, Ron Drzewicki

**Also Present:** Ben Shoemaker, Robotics Coach/Teacher; Ted Moore, Cindy Hyaduck, MDMEA

**Monthly Budget Update**

Cheryl Wald brought the committee up to date on the budget. Things continue to move in expected directions. Work on a revised budget is underway – with a draft to be presented at the next meeting.

**Robotics**

Ben Shoemaker attended the committee meeting to bring the group up to date on the robotics programs within the district. The programs are very popular and expanding. Unfortunately, we are rapidly becoming space limited for program operations. Many possible solutions/plans of actions were discussed with no firm plans. The committee is very interested in maintaining and expanding the offered programs – so solutions to the space constraints will have to be developed. Work and discussions on the issue will continue – especially with the possibilities that may be possible due to the bond passage.

**Sinking Fund**

Discussion on the sinking fund revolved on the areas of ensuring that any sinking fund projects undertaken will work with and fit into the new projects that will occur via the new bond. Kevin and Ron will be looking at the priority list again and will keep the committee up to date as the projects evolve. The sinking fund will continue to be a key part of our maintenance moving forward.

**Technology RFP**

Ron Drzewicki presented a RFP for a technology consultant to assist the district with technology needs. The RFP was reviewed by Thrun Law Firm and was acceptable to the committee.

**Staffing**

A discussion on staffing within the maintenance department was held. There is a need to adjust current staffing levels. The committee agreed with the plans presented and as a result a third Maintenance I position will be posted.

**Capital Improvement Project**

The committee would like to sincerely thank all of those who worked so tirelessly on the passage of the Bond! We are blessed to have such a great community. Plans of action will be developed for implementation and oversight of the Capitol Improvement Project. Ron discussed a draft

timeline and he will update the full board at tonight's meeting. The workload of the committee will increase greatly. At the next meeting we will review the draft contract between the district and the owner's representative.

**Other**

The committee was informed that we were successful in pursuing a grant with the Michigan Department of Transportation. M-DOT has announced a grant to provide a flashing light cross walk at the intersection of Steele Street and Ash Street. The crossing guard currently in place will continue to assist elementary age children at the intersection. A big thank you to our parent who led the effort and also to the Mason PD for their assistance.

**Adjourned**

The meeting adjourned at 6:30 p.m. The next meeting is scheduled for December 4<sup>th</sup>, 2017 at 4:00 p.m.