

**Mason Public Schools  
Board of Education  
Policy & Curriculum Committee Meeting  
Monday, October 23, 2017**

A Policy and Curriculum Committee meeting of the Mason Board of Education was held at the Harvey Education Center on Monday October 23, 2017. Laura Cheney called the meeting to order at 5:32 p.m.

Present: Laura Cheney, Liz Evans and Christopher Mumby

Absent:

Also Present: Ronald Drzewicki, Superintendent; Matt Stuard, Curriculum Director, Mason Staff Members

1. **Out-of-State Field Trip - Indianapolis, IN 10/23/18 - 10/27/18**  
The committee reviewed the proposed FFA trip request to Indianapolis, IN for the 2018-19 school year. Recommendation to forward the request to the full Board of Education.
2. **Out-of-State Field Trip - Sandusky, OH 05/25/2018**  
The committee reviewed the proposed Physics field trip request to Cedar Point, OH for May 25, 2018. Recommendation to forward the request to the full Board of Education.
3. **Out-of-Country Field Trip - Longlac, Ontario 06/11/18 - 06/16/2018**  
The committee reviewed the proposed FFA trip request to Canada for June 11-16, 2018. Recommendation to forward the request to the full Board of Education.
4. **Reproductive Health**  
The reproductive health committee, on behalf of the State mandated Reproductive Health Advisory Board, presented proposed curriculum changes and revisions to the committee. Several questions and thoughts on the new curriculum were discussed. Committee has asked for additional information and have an update at a future committee meeting.
5. **Educator Evaluation Student Growth Collaborative**  
Matt Stuard shared information about a workshop that several Mason staff attended. The series of workshops is designed for staff to collaboratively develop district plans for measuring student growth for educator evaluations.
6. **Professional Development Survey Results**  
Matt Stuard shared staff survey results from the 10/9/17 District provided professional development (PD) that was approved by the District PD committee. Feedback from the survey indicated 80% of respondents were satisfied/strongly satisfied with the building specific PD, 79% were satisfied/strongly satisfied with the horizontal professional learning community collaborative time that allowed full grade levels/departments to meet, 60% were satisfied with the vertical collaborative time that allowed grade levels/departments to meet with the grade levels/departments above and below them.

77% of special education staff were satisfied/very satisfied with their department specific PD.

**7. StudySync and Wonders Update**

Matt Stuard reported that the StudySync and Wonders curriculum is up and running across the district. All stakeholders are adjusting to the programs' increased rigor, the amount of content, the different types of content required by the Common Core, the length and frequency of the assessments, and the programs' new instructional requirements. The transition to the new ELA program is awkward and fragile right now. Moreover, it's important for staff to "stay the course" with the program. To assist with the initial implementation phase of the programs, the K-5 and 6-12 English Language Arts (ELA) councils meet at least monthly to answer staff questions, problem-solve, review data, and to develop/adjust needed systems.

**8. Technology**

Matt Stuard updated the committee on the IT department's staffing and the new helpdesk portal. Austin Schafer is the new part-time IT Technology II employee, and the posting for the new IT Technology I employee is active. Currently 1,701 Chromebooks are in use across the district with approximately 1,500 Chromebooks being used daily. Since going live on 9/11/17, 400 tickets have been submitted to the helpdesk portal. The top helpdesk categories are: device support (195 tickets), login credentials (95), new staff/student accounts (31), Skyward assistance (20), and website updates (28).

**9. Staffing**

Mr. Drzewicki shared that an elementary evening custodial position will be brought back, a Technology I position has been posted, and he discussed the need to hire another Maintenance I position.

**10. Bond Proposal Update**

The committee heard a brief update on the 11/07/2017 Bond proposal.

**11. Set Preliminary agenda for next meeting**

Reproductive Health  
NEOLA

**12. Adjourn/Next Meeting date/time**

The meeting adjourned at 6:35 p.m.  
Next Meeting 11/27/2017 at 5:30 p.m. at the HEC.