

**PAC meeting agenda/Minutes**

Date: Thursday, October 4 (7:00)

Attendance: Laura B., Shannon P., Da'Neese W., Kelly O., Lynn M., Michelle B., Lee B., Kelli B., Sherry D., Robin K., Christie S., Ted B.,

Topic	Discussion
Introductions and Welcome (Christie/Ted)	
Last meeting's Action items	None at this time.
Principal's discussion Ted Berryhill	<p><b>1. New Student Drop Off Procedure</b></p> <p>-the first email was sent for new student drop off procedure which will start on October 9. There will be more emails to come about the new system. The staff will be out there to make sure things go smoothly. Busses will be in the front and the drop offs will be on either side of the building. Map is posted on the doors in the building as well. It was brought up to possibly use the all call system as an alert to parents for this new procedure. Staff will do a variety of methods to contact parents. (Monday will be the phone call as a reminder) (Suggestions: Possibly use the busses to block the entrance) and (Be Kind!!!-Let someone in!) (Suggestion-Giving Crossing guards a flashing/strobe light to see them better) (Suggestion-have three different grades drop off at 3 different</p>

	<p>locations) Late Start Wednesdays (doors open at 8:30-have 6<sup>th</sup> and 7<sup>th</sup> grade kids go to the cafeteria and the 8<sup>th</sup> graders go to the front doors)          -Discussion about the crossing walk area on Temple and Columbia.</p> <p>2. <b>P/T Conferences</b> - Online Appointments Using Skyward Family Access (listening to parents from last year-a link will be sent out to parents on Saturday morning to sign up for conferences) Conferences will be 5 minutes only.</p>
<p>Teacher Report (Staff Present)</p>	<p>-Concern of traffic and crossing guard loss, but was discussed.          -Easy Start to the school year          -Thank you for the birthday treats</p>
<p>New Business</p>	<ol style="list-style-type: none"> <li>1. <b>Discussion of meeting dates</b> (June 6 is the field trip day) (Michigan Adventure and others-??)-do we need to change that meeting date?              Consensus was leave it on there for now.</li> <li>2. <b>6<sup>th</sup> grade Lock-in updates</b> (date has been Moved to December 14) 7pm-10pm</li> <li>3. <b>Parent Teacher Conference Meals</b> (Shannon Price)-a Link will be sent out and posted on the Facebook page for October 16-Taco and salad bar</li> <li>4. <b>Book Fair Volunteers</b> (Christie will create a sign up genius for Book Fair) (email link too)</li> <li>5. <b>High School NHS volunteers</b>-they are willing to help. We need to send volunteer opportunities to Betsy Collins.</li> <li>6. <b>8<sup>th</sup> Grade Dance planning Meeting</b>-(We will table the meeting until January-before the PAC meeting-6:30-7:00)</li> </ol>

	<b>7. Creating a general email</b> for the Middle School where parents can submit forms, send in attendance, etc. (Da'Neese Wells) (Great suggestion-and we are working towards that.)
Old Business	None
Upcoming Events	Next meeting: November 1 at 7:00 in Room 22
Meeting Dates	10/4, 11/1, 12/6, 1/10, 2/7, 3/7, 4/11, 5/2, 6/6 All meetings at 7pm in Room 22 at the Middle School